City of Boston
Play Street Closing Permit Application

This application MUST be submitted at least 15 business days prior to date of street closing to be considered.

Street Name: ____________________________________________

Close from (where)_________________________to (where)________________________________

Neighborhood: __________________________

Date:   ________________Closing time: (start time)_______________to (end time)__________

Event:  ___________________________________________________________________

Organization: ___________________________________________________________________

Contact:  ___________________________________________________________________

Address:  ___________________________________________________________________

Telephone:  ________________________Fax:_______________ E-Mail:__________________

Type of Event:  Non-Profit_____ (proof may be required)   Commercial:_____________

Fee/Donation /Charge?  _______________ How much? _________________ Method of collection: _____

Music/Amusements _____________What kind? __________________________________________

Charging admission or for live/amplified music, entertainment or amusements requires a license from the Mayor’s Office of Consumer Affairs & Licensing, Room 817 City Hall (617) 635-4165.

Food   _____   What kind? ___________________________________________

For the use of propane or open flame a permit must be obtained from the Boston Fire Department 1010 Massachusetts Avenue (617) 343-3772.

For the distribution of food, erection of tents, structures, or stage permits must be obtained permits from Inspectional Services Department, 1010 Massachusetts Avenue, (617) 635-5300.

Alcoholic Beverages served or consumed?

For Alcoholic beverages license, contact the City of Boston Licensing Board, Room 809, City Hall 617 635-4171

Estimated Attendance?  ______________   Open to public/neighborhood? ______________

What are using to close the street with? (Describe who & how)__________________________________________________________________________________

Who will clean up and remove trash? ____________________________________________________

Neighborhood Residents Notification: How? _________When? ________________________________

SIGNATURE OF APPLICANT___________________________DATE: _________________________

Please complete this form and return it to: BOSTON PARKS & RECREATION DEPARTMENT – Permitting Division 1010 MASSACHUSETTS AVENUE, BOSTON, MA 02118-2800 Telephone 617-961-3054 FAX-617-635-3227