



CITY OF BOSTON

Office of the City Clerk

APPLICATION PROCESS FOR RAFFLES, BAZAARS, LAS VEGAS NIGHTS OR ANY TYPE OF POKER/TEXAS HOLD'EM EVENTS IN THE CITY OF BOSTON

1. The group sponsoring the event must be a **NON-PROFIT** organization registered with the Massachusetts Secretary of State's Office for the past two (2) years.
2. A current copy of the non-profit organization's **Articles of Organization**.
3. A copy of the **ISD Occupancy Permit** for the location where the event is being held is required. *(required for 25 or more individuals at event)*
4. A copy of the **Fire Assembly Permit** must be included with application. If a Las Vegas Night or Texas Hold'Em event, the contract agreement must also be part of your application. *(required for 25 or more individuals at event)*
5. The Application and the Notice of Issuance of Raffles and/or Bazaars must be completed in full.
6. A **\$30.00 filing fee** is required in the form of a money order payable to the City of Boston or cash if paying in person in Room 601.
7. Applications must be submitted to the City Clerk's Office **NO LATER than 30 days prior to the event**.
8. You must also submit a completed Report Form (attached to Raffle Application) within one (1) year of the date of your event. Raffle/Bazaar/Las Vegas Night permit renewals will not be granted until previous year's report is filed.

Please contact Dassie Bheecham at 617-635-4602 if you have any questions regarding the application process.

NOTE: *A paid police detail is required for all Las Vegas Nights, Bazaars, Poker/Texas Hold'Em events.*

THE COMMONWEALTH OF MASSACHUSETTS

CITY OF BOSTON

APPLICATION OF NONPROFIT ORGANIZATION FOR PERMIT TO CONDUCT RAFFLES, BAZAARS AND LAS VEGAS NIGHTS
(Must be in existence for at least two years)

NAME, ADDRESS AND TELEPHONE NUMBER OF APPLICANT

herein called the "Applicant," hereby applies to the City Clerk of the City of Boston under G.L., c. 271, s. 7A for a permit to conduct raffles, bazaars, Las Vegas Nights to be held at

during the period of one year from the date of the issuance of the permit hereby sought.

Please specify dates and times events will be held with fields for a.m./p.m. and date (month/day/year).

The Applicant hereby represents:

- 1. That the Applicant is a
(a) Veterans' organization chartered by the Congress of the United States or included in G.L. c. 40, s. 5, cl. (12).
(b) Church or religious organization.
(c) Fraternal or fraternal benefit society.
(d) Educational or charitable organization.
(e) Civic or service club or organization.
(f) Club organization organized and operated exclusively for pleasure, recreation and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any member or shareholder.

2. That the organization has been organized and actively functioning as a nonprofit organization in Massachusetts for more than years. (A copy of the Articles of Organization must be submitted with this application.)

3. That the officers or members of the Applicant who shall be responsible for the operation of all raffles, bazaars or Las Vegas Nights to be held under the permit hereby sought are:

Table with 3 columns: Member ID, Member Name, Residence, Telephone. Rows 1-3.

Please submit name and telephone number of contact person for additional Application information: if other than members listed above:

4. That the promotion and operation of all raffles, bazaars and Las Vegas Nights held under the permit hereby applied for shall be confined solely to the aforementioned officers and members of the Applicant and that no such officer or member shall receive remuneration in any form for time or effort devoted to such promotion or operation.

5. That the uses to which the net proceeds of all raffles, bazaars and Las Vegas Nights held under the permit hereby sought will be applied shall be as follows:

That within ten days after EACH raffle, bazaar or Las Vegas Night under the permit hereby sought is held, the Applicant shall file a return with the Beano Department, Massachusetts State Lottery, 15 Rockdale Street, Braintree, and pay the tax required by G.L. c. 271, s. 7A; and that within thirty days after the expiration of the permit hereby sought, the Applicant shall file with the City Clerk of the City of Boston three copies of the reports so required.

Date:

NAME OF APPLICANT

BOSTON POLICE DEPARTMENT PROCESSING REQUIREMENTS RAFFLE-BAZARRS / LAS VEGAS APPLICATIONS

Below is a list of necessary requirements for processing of Raffle-Bazaars / Las Vegas Applications from the Boston Police Department.

1. All applicants applying for Raffle-Bazaar/Las Vegas Permits are subject to criminal record checks. For this reason, all applicants must include name and date of birth.

(a) Member _____ DOB _____

(b) Member _____ DOB _____

(c) Member _____ DOB _____

2. Copy of Building Certificate Permit _____

3. Fire Assembly Permit Number _____

4. A signed copy of rental agreement between non-profit organization and Las Vegas Equipment Rental company

ALL OF THE ABOVE MUST BE SUBMITTED TO PROCESS APPLICATION

**For further information or questions contact the
City of Boston Clerks Office at 617-635-4602**

Boston Police

- DISTRICT A-1** 40 New Sudbury Street, Boston, MA 02114 / 617-343-4240/617-343-4888
A-15 Commander: Captain Kenneth Fong
- DISTRICT A-7** 69 Paris Street, East Boston, MA 02128 / 617-343-4220
Commander: Captain Kelly McCormick
- DISTRICT B-2** 2400 Washington Street, Roxbury, MA 02119 / 617-343-4270
Commander: Captain John Davin
- DISTRICT B-3** 1165 Blue Hill Avenue, Mattapan, MA 02124 / 617-343-4700
Commander: Captain Haseeb Hosein
- DISTRICT C-6** 101 West Broadway, South Boston, MA 02127 / 617-343-4730
Commander: Captain John Greland
- DISTRICT C-11** 40 Gibson Street, Dorchester, MA 02122 / 617-343-4330
Commander: Captain Richard Sexton
- DISTRICT D-4** 650 Harrison Avenue, Boston, MA 02116 / 617-343-4250
Commander: Captain Paul Ivens
- DISTRICT D-14** 301 Washington Street, Brighton, MA 02135 / 617-343-4260
Commander: Captain Wayne Lanchester
- DISTRICT E-5** 1708 Centre Street, West Roxbury, MA 02132 / 617-343-4560
Commander: Captain Joseph Gillespie
- DISTRICT E-13** 3347 Washington Street, Jamaica Plain, MA 02130 / 617-343-5630
Commander: Captain Alfredo Andres
- DISTRICT E-18** 1249 Hyde Park Avenue, Hyde Park, MA 02136 / 617-343-5600
Commander: Captain Steven McLaughlin

**NOTIFICATION OF ISSUANCE OF:
RAFFLE AND/OR BAZAAR LICENSE**

CITY OR TOWN:

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FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center; padding: 2px;">IDENTIFICATION NUMBER</th> </tr> <tr> <td style="text-align: center; padding: 2px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> </tr> </table> </td> </tr> </table>	IDENTIFICATION NUMBER	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> </tr> </table>									DATE RECEIVED
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Name of Authorized Organization	
Address (Street)	
City/Town	ZIP CODE

FOR CITY / TOWN USE ONLY
Date of Issue: _____
_____ City/Town Official
_____ Title

FORM IS TO BE RETURNED TO:
BEANO DEPARTMENT
Massachusetts State Lottery
P.O. Box 800
BRAintree, MA 02184

OFFICIAL SEAL:

RBL 1/78 PRINT IN INK OR TYPEWRITE
50M-6-78-142523

Date Organized	<input type="checkbox"/> Corporation	<input type="checkbox"/> Unincorporated Association
<input type="checkbox"/> Religious Organization	<input type="checkbox"/> Veterans Organization (non-profit)	<input type="checkbox"/> Educational Organization
<input type="checkbox"/> Charitable Organization	<input type="checkbox"/> Volunteer Fire Company	<input type="checkbox"/> Civic Organization
	<input type="checkbox"/> Fraternal Organization	<input type="checkbox"/> Other

FOR M.S.L.C. USE ONLY
<input type="checkbox"/> TAX FORM SENT
BY: _____
DATE: _____
INV. ASSIGNED: _____
Assigned By _____ Date _____

AUTHORIZED OFFICER OF ORGANIZATION SIGN BELOW																																											
Signature of Officer _____ Date _____																																											
Title _____																																											
DATE OF OCCASION _____																																											
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(Renewal will not be issued until this report is filed with the City Clerk)

THE COMMONWEALTH OF MASSACHUSETTS
CITY OF BOSTON

Annual Report of Raffles and Bazaars
(General Laws c. 271, s. 7A)

Date: _____

Name and Address of Permittee:

Expiration Date of Permit: _____

Number of Raffles and Bazaars held under Permit: _____

Gross amount of money received: \$ _____

Expenses connected with Raffles and Bazaars held:

Net Proceeds of Raffles & Bazaars: \$ _____

Uses to which Net Proceeds applied:

Names and Address of Winners of Prizes exceeding \$25.00 in value:

We do hereby certify the foregoing report to be true and complete.

Accountant 1. _____

Received: _____ 2. _____
3. _____

City Clerk

THIS FORM APPROVED BY THE COMMISSIONER OF PUBLIC SAFETY