



CITY OF BOSTON CERTIFICATE OF RESIDENCY

I, _____, hereby certify, according to the City of Boston Residency Policy, that my residence, which is defined in City of Boston Code. Ordinance 5, Section 101A states in part:

...the actual principle residence of the individual, where he or she normally eats and sleeps and maintains his or her normal personal and household effects; is:

Permanent Address _____
Number Street Neighborhood

I understand the residency requirement and hereby sign this certificate under pains and penalties of perjury this _____ day of _____ 20_____.

I understand that falsification of this document will result in a voluntary termination of my employment.

Signed: _____
Employee's Signature Department

Employees subject to the City of Boston Residency Policy must remain a resident during their employment with the City, **unless they become exempt by way of a collective bargaining agreement.**

Documentation Reviewed by Department Head/Designee.

**Required Documents (TWO of the following): CURRENT YEAR BILLS (After January 1)
Lease/Renter Agreement or Tenant At Will Affidavit, Mortgage, Electric Bill, Gas Bill, Heating Bill,
Phone Bill**

****Additional Documentation reviewed: CURRENT YEAR STATEMENTS(After January 1)
Driver's License, Bank/Credit Card Statement, Car Registration**

NOTE: Additional Documentation should only be requested if the employee does not produce two (2) of the Required Documents. Employees with questions can contact Ann Braga, Compliance Officer, at 635-3379 or ann.braga@boston.gov

Documents Reviewed by: _____ Date: _____