

**City of Boston
Registry Division**

REQUEST FOR A CERTIFIED COPY OF A MARRIAGE CERTIFICATE

WHAT TO INLCUDE WITH YOUR REQUEST:

1. Request: Completed Request Form including original ink signature.
2. Payment: Certificates cost \$14.00 per copy when ordered through the mail. Requests for records prior to 1870 require an additional \$10 research fee on a separate check, and this fee is not refundable. Payment may be made in check or money order payable to "**City of Boston.**"
3. ID: A photocopy of your Identification (Driver's License, State ID, Passport).
4. Return: Please include a self-addressed stamped envelope.

Print out this form and return/mail to:
Registry Division - Marriage
One City Hall Square, Room 213
Boston, MA 02201

***Please Take Note of Restrictions and Special Circumstances**

Number of copies requested: _____

Date of Marriage: _____
Month Day Year

Party A - Full Name including:

First Middle Last / Maiden Name if applicable

Party B - Full Name including:

First Middle Last / Maiden Name if applicable

Person Requesting the Certificate: _____

Relationship of requester to subject(s) named on record: _____

Return Mailing Address: _____

Signature of Requester: _____

Daytime telephone number: _____ - _____ - _____ Email: _____

***TAKE NOTE**

If one of the spouses' parents were not married at the time of the child's birth, then the record is restricted. ONLY those listed on the marriage certificate can request a copy and identification will be required to obtain the record.

If we do not have the record we will call and/or return the check in the self-addressed stamped envelope that you have included with your request.

The Registry Division is OPEN weekdays from 9AM-4PM except Holidays

Website: www.Boston.gov/Registry

Office Phone: 617-635-4175