**TIPS!**

1) Please explain the program to your patients: Breathe Easy at Home provides home inspections from the City’s Inspectional Services Department. Inspectors work with property owners to eliminate asthma-related violations within the home. To make sure they understand this, **have patients repeat the program’s purpose back to you before you make the referral.**

2) Although we are associated with programs that may provide them, Breathe Easy does not provide air conditioners or vacuum cleaners.

3) Breathe Easy at Home may not appeal to patients of yours who own their homes. Please **ask patients** if they own their homes and if so, provide them with the information in the Summer/Fall 2012 newsletter article about ISD Landlord Meetings or call ISD (617) 635-5300.

4) Breathe Easy referrals need to be made online.

5) **Please provide the parent’s name on the referral form** as ISD calls & asks for the person listed on this form. In the comments section, please put the name of the child or person with asthma in the home.

6) **Please provide correct contact information** for your patients. If the patient does not have a phone, please provide one of another household resident.

7) **Please make sure you provide the patients’ physical address.** The address recorded in the patient’s medical record may be their mailing address, so please double-check.

8) If you receive a BEAH case update or email asking for a more specific address (sometimes, at no fault of yours, referral addresses appear to ISD as a range (i.e. 32-38 Test St.), please **call the number listed or email asthma@bphc.org within 7 days** with updated information. The case will be closed thereafter.

9) If you are unsure about your health care facility’s registration status or password, please call the BEAH Coordinator directly at: (617) 534-2485. Please do not re-register your clinic on the BEAH website.

10/17/12
Breathe easy
at home program