

CHECKLIST FOR NEW OR MODIFIED PARKING FREEZE PERMIT APPLICANTS
(PLEASE COMPLETE BEFORE SUBMITTING)

- Six (6) paper copies of the application have been completed.
- One (1) electronic copy of the application has been completed, and:
 - has been saved to a floppy disk or CD; or
 - has been e-mailed to APCC@cityofboston.gov.
- Written proof of ownership or authorization to act as owner's agent is attached.
- A site plan of the proposed facility is attached.
- Written proof supporting Appendix A "Statement of Need" has been attached
- The application has been signed and dated.
- The application fee (check or money order) has been enclosed.