

# Important...

## Instructions Regarding the Enclosed Motor Excise Tax Bill

- An Application for Abatement does not stay the collection of the Motor Vehicle Excise Tax. **In order to avoid interest, charges and fees, your excise tax bill must be paid no later than (30) thirty days from the bill's issue date.**
- Fill out the information at right if you wish to apply for an abatement of your excise tax bill. Assessors must receive your excise abatement application within three years after the excise is due or within one year after the excise tax bill was paid.

**Example:** Assume that an excise tax bill is due on February 25, 2009. The abatement deadline would be February 25, 2012 or one year after the payment of the bill, whichever is later.

- In the event an abatement is granted due to sale, trade, theft, total loss, removal of the motor vehicle from the City of Boston, or overvaluation, the amount abated will be refunded to you.
- Questions regarding overvaluation of motor vehicles should be directed to the Registry of Motor Vehicles. Please call (617) 351-9380.

**NOTE:** No refunds and abatements of less than \$5.00 are granted. Each excise tax bill will not be reduced to below \$5.00.

# ABATEMENT FORM (All information must be supplied for the bill to be abated.)

NAME: \_\_\_\_\_ (as shown on tax bill)  
BILL NO.: \_\_\_\_\_ YEAR OF BILL: \_\_\_\_\_ (as shown on tax bill)  
PLATE REGISTRATION #: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ (as shown on tax bill)  
CORRECT MAILING ADDRESS: \_\_\_\_\_ (if different)  
TELEPHONE: [Home] - ( ) \_\_\_\_\_ - \_\_\_\_\_ [Business] - ( ) \_\_\_\_\_ - \_\_\_\_\_

## The Motor Vehicle which the enclosed bill represents has been:

Check if applicable

Provide a copy of the following documentation:

**SOLD**

Bill of Sale **and** Plate Return Receipt **or** if plate is transferred copy of New Registration Form.

**TRADED**

Purchase Agreement citing vehicle as Trade-in **and** copy of New Registration Form **or** Plate Return Receipt.

**STOLEN OR TOTAL LOSS**

Insurance Settlement Letter with VIN# and date of loss **and** C-19 Form (Affidavit of Lost or Stolen Plate) from Registry of Motor Vehicles **or** if plate transferred copy of New Registration Form.

**MOVED FROM BOSTON**

Proof of garaging prior to January 1 of year of bill. Copy of Insurance policy (coverage selection page). You must notify the Registry within 30 days of move. (NOTE: Moving to another city or town does not entitle you to an abatement).

(before January 1 of the tax year)

**MOVED FROM MASSACHUSETTS**

Registration Form from the new State or County **and** Plate Return Receipt.

(as of January 1 of the tax year)

**JUNKED VEHICLE**

Receipt from junk yard **and** Plate Return Receipt **or** if plate transferred copy of New Registration Form.

**REPOSSESSED VEHICLE**

Repossession Letter with VIN# **and** repossession date and Plate Return Receipt **or** if plate transferred copy of New Registration Form.

**EXEMPT**

Proof of entitlement to statutory exemption.

**OTHER**

\_\_\_\_\_

SUBSCRIBED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ under the penalties of perjury.

SIGNATURE OF ASSESSED PERSON: \_\_\_\_\_

**RETURN FORM TO: Taxpayer Referral & Assistance Center (TRAC)  
Room M5, One City Hall Square, Boston, MA 02201-1300**