

Technology Workshops

GENEALOGY SERIES

Using AmericanAncestors.org

Learn your way around New England Historic and Genealogical Society's website of more than 200 million records with an emphasis on their most popular databases, especially the Mass. Vital Records. **Basic mouse, keyboard, and internet search skills preferred.**

Ancestry – Library Edition

Discover billions of records in census data, vital records, directories, photos, and more. **Basic mouse, keyboard, and internet search skills preferred.**

Finding Your Immigrant Ancestors

Learn how to document your immigrant ancestor's arrival with passenger lists and other immigration records. **Basic mouse, keyboard, and internet search skills preferred.**

JOB SEEKERS

Creating a Resume Online

Learn tips and tricks to create your resume online using the [Career Transitions](#) resource.

Job Searching Online

Resources you need to start a job search including where to look for jobs and how to conduct a job search. **Basic mouse, keyboard, and internet skills preferred.**

LinkedIn for Job Seekers

Discover the best way to use social networking in your job search. **Basic mouse, keyboard, and internet skills required.**

NEW CLASSES

Finding Population Data Online

Learn basic search techniques for finding population data for the US and other geographies such as the city of Boston and its neighborhoods. **Basic mouse, keyboard, and internet search skills preferred.**

Citations Made Easy

Are you writing that last research paper of the semester? Confused about what's an in-text citation versus a footnote versus a reference list? Come and learn about APA and MLA citation styles in this workshop and the best online resources for help.

Researching Antiques

Find out how to research and value your antiques and collectibles using library resources and the internet. **Basic mouse, keyboard, and internet search skills preferred.**

PLANNING YOUR VACATION ONLINE

Deciding Where to Go

Use travel review websites to make sure you pick a location that is just right for you.

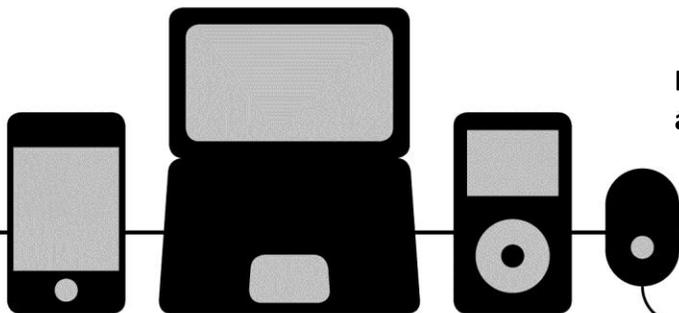
Flights and Hotels

Find the best deals on flights and accommodations.

Travel Essentials

Find out which vaccinations and documentation you need for your location. Discover tips for surviving airport security and customs.

Descriptions for all workshops can be found online at www.bpl.org/calendar.



Technology Workshops

December 2012

Monday	Tuesday	Wednesday	Thursday	Friday
<p>3 Intro to BPL Digitized Collections 11:30am-12:30pm</p> <p>Facebook Uploading and Tagging Images 2:30-3:30pm</p>	<p>4 Creating a Resume Online 2:30-3:30pm</p> <p>Finding Population Data Online 6-7pm</p>	<p>5 Computer Basics 2:30-4pm</p> <p>Citations Made Easy 4:30-5:30pm</p>	<p>6 Press Display: Reading Newspapers From Around the World 2:30-3:30pm</p> <p>Ancestry – Library Edition 4-5pm</p>	<p>7 Planning Your Vacation Online: Deciding Where to Go 2:30-3:30pm</p>
<p>10 Watching TV and Movies Online 11:30am-12:30pm</p> <p>Writing Well for the Web 2:30-4pm</p>	<p>11 No-Tech Tech Talk 10-11am (McKim Conference Room)</p> <p>LinkedIn for Job Seekers 2:30-3:30pm</p> <p>Google Reader 4-5pm</p>	<p>12 Select, Copy, Paste 2:30-4pm</p>	<p>13 Recipe and Cooking Websites 2:30-3:30pm</p> <p>Finding Your Immigrant Ancestors 4-5pm</p>	<p>14 Planning Your Vacation Online: Flights and Hotels 2:30-3:30pm</p>
<p>17 Mac: Keyboard Basics 11:30am-12:30pm</p> <p>Know Your Settings 2:30-3:30pm</p>	<p>18 Job Searching Online 2:30-3:30pm</p>	<p>19 File Management 2:30-4pm</p> <p>Checking Out eBooks from the Library 4:30-5:30pm</p>	<p>20 Researching Antiques 2:30-3:30pm</p> <p>Using AmericanAncestors.org 4-5pm</p>	<p>21 Planning Your Vacation Online: Travel Essentials 2:30-3:30pm</p>
<p>24</p>	<p>25 Christmas Day Library Closed</p>	<p>26</p>	<p>27</p>	<p>28</p>

Saturday classes will return in January 2013.

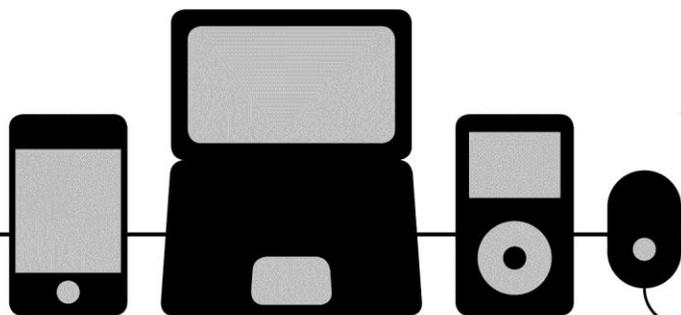
Central Library in Copley Square

Training Lab, Johnson 1st Floor

www.bpl.org/general/technology.htm

computerworkshops@bpl.org

617.859.2338



BOSTON PUBLIC LIBRARY