BOSTON REDEVELOPMENT AUTHORITY

CITY HALL ■ 9th FLOOR ■1 CITY HALL SQUARE ■ BOSTON, MASS. 02201

APPLICATION FOR EMPLOYMENT

1. POSITION APPLIED FOR: _____

2. PERSONAL INFORMTION: (*Please be as complete, clear, accurate and concise as possible*.)

Name_____ **Home Phone**_____

First **Middle** **Last**

Home Address _____

Street **City** **Zip** **State**

Legal or Voting Address_____

Street **City** **Zip** **State**

SOCIAL SECURITY NO.:_____

3. EDUCATION

Last High School Attended_____**Date of Graduation**_____

College or University Attended	Dates Attended	Major Filed	Years Completed With Credit	Degree

Specific Subjects Taken in Other Schools Correspondence, Or Extension Courses Which Are Applicable To This Position	School Through Which Taken	Credit Received	Date Completed

Return Original To Personnel Office

BOSTON REDEVELOPMENT AUTHORITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

*** 4. EXPERIENCE:** *(Start with your present position and work back---include description of self employment)*
indicate by circling the triangles of those employers you do not want us to contact---provide all date required.

▲ Dates of employment _____To_____ **Salary: Starting $_____Per_____
Month,Year Month, Year
Final $ _____Per_____

Employer's Name_____Phone_____
Address_____ Supervisor's Name_____

Title and Specific Duites_____

_____

_____

Reason for Leaving Position_____

▲ Dates of employment _____To_____ **Salary: Starting $_____Per_____
Month,Year Month, Year
Final $ _____Per_____

Employer's Name_____Phone_____
Address_____ Supervisor's Name_____

Title and Specific Duties_____

_____

_____

Reason for Leaving Position_____

▲ Dates of employment _____To_____ **Salary: Starting $_____Per_____
Month,Year Month, Year
Final $ _____Per_____

Employer's Name_____Phone_____
Address_____ Supervisor's Name_____

Title and Specific Duties_____

_____

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Reason for Leaving Position_____

▲ Dates of employment _____To_____ **Salary: Starting $_____Per_____
Month,Year Month, Year
Final $ _____Per_____

Employer's Name_____Phone_____
Address_____ Supervisor's Name_____

Title and Specific Duties_____

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_____

Reason for Leaving Position_____

* Do Not Indicate, "See Resume." Fill In Above Even If Also Indicated In Accompanying Resume.
Attach Additional Pages As Necessary

* *Not required. May Be Included At The Discretion Of The Applicant.

5. LIST: *Membership in professional organizations only: position held, if any; and honors received.*

_____

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6. INDICATE: *Any experience gained through volunteer work, community action involvement, non degree courses, non-compensated work, etc.*

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7. PROFESSIONAL OR PERSONAL REFERENCES:

1. _____

2. _____

3. _____

(Students, recent graduates or applicants with limited experience may use teachers, professors and/or other responsible persons who may known applicants for over a year.)

8. REFERRAL SOURCE: *How did you hear of this position?*

Organization (specify) _____ Job Posting _____

Newspaper (specify) _____ Other _____

This application will be considered complete upon the Redevelopment Authority's receipt of forms from references and academic verification.

The Redevelopment Authority may request appropriate examples of professional or sub-professional or sub-professional work.

Provide Transcript if you have it immediately available. It will be returned if you are not hired.
Prior to final processing a transcript of grades is required for certain positions.

Misrepresentation of fact in this application may be cause for discharge if employed.

A list of positions to be filled will be furnished to applicants by the Authority.

Date: _____ **Signed:** _____

NOT TO BE FILLED OUT BY APPLICANT

NOTE: Interviewers complete results of interview and recommendation on this page, separate memorandum not required.

INTERVIEWED BY: _____ _____

DATE

Remarks _____

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*** It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. Any employer who violates this law shall be subject to criminal penalties and civil liability.**