BUMP
BOSTON URBAN MECHANICS PROGRAM
POLICY INSTITUTE

CITY OF BOSTON • THOMAS M. MENINO, MAYOR

Learn first-hand the challenges and rewards of public service in one of the nation's most innovative city governments, led by Boston Mayor Thomas M. Menino.

The **Boston Urban Mechanics Program - Policy Institute** is an eight week internship for graduate students in the City of Boston interested in working in public service. Interns will work in a cohort, generating and implementing creative and thoughtful new policies to benefit the City of Boston. In addition to generating ideas, interns will learn about the mission and work of City departments through weekly presentations and panels by cabinet chiefs, department heads and senior staff, as well as guided tours of City facilities and landmarks.

ELIGIBILITY AND APPLICATION

- Applicants must be students enrolled in a graduate degree program at an accredited University or College
- MBA, MPA, MSW, City and Urban Planning graduate fields preferred, although all areas of study are encouraged to apply. The program seeks students who demonstrate leadership skills, academic achievement, excellent communication skills and a passion for public service.
- Completed Application includes: Applicant Summary, Official Transcript, Resume, Writing Sample, and References

Application Deadline:	**May 1, 2009**
Start Date:	June 15, 2009
End Date:	August 7, 2009

Applications should be sent to:

Patricia Boyle-McKenna
Director, Boston Urban Mechanics Program
One City Hall Plaza, RM 612
Boston, MA 02210

PROGRAM OBJECTIVES

Through the Boston Urban Mechanics Program – Policy Institute, successful applicants will:

- Identify emerging challenges and opportunities facing Boston;
- Research best practices nationally and internationally in response to these issues;
- Develop innovative strategies and programs for the City;
- Collaborate with City staff to apply policies or implement programs to keep Boston residents safe, healthy, and engaged in their community

Topic areas can include but are not limited to youth development, housing, federal recovery funding, business development, city operations, and the environment.

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APPLICATION

SECTION I

APPLICANT SUMMARY

Name: Mr. / Ms. Last _____ First _____ MI _____

Permanent Address: _____

City _____ State _____ Zip _____

Permanent Telephone _____

Email Address _____

Please list three areas of interest in Government (in order of preference)

_____

_____

_____

Education-List university/college(s) currently and previously attended, starting with the most recent:

College	Major	Degree	Date Awarded/Expected

Are you a United States Citizen? ◯ YES ◯ NO

or Permanent Resident? ◯ YES ◯ NO

Date of Birth _____

Race/Ethnicity: (optional)

- ◯ White (not of Hispanic origin)
- ◯ Black (not of Hispanic origin)
- ◯ Asian or Pacific Islander
- ◯ American Indian or Alaskan Native

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APPLICATION

SECTION II

OFFICIAL SCHOOL TRANSCRIPT

Please submit an official school transcript from all higher educational institutions attended. The transcript(s) should be in a sealed signed envelope from the Register and included in the application package.

SECTION III

ATTACH A CURRENT RESUME

that reflects work experience and extra curricular activities in which you have been involved.

SECTION IV

SUBMIT ESSAYS

Please submit one writing sample, not exceeding 1000 words.

In a type-written essay, not exceeding 500 words, please suggest a public policy proposal to benefit the constituents of the City of Boston. Within the essay be sure to clearly identify why the issue is important, how it will impact the residents of the City of Boston and how the policy can be implemented.

SECTION V

REFERENCES

Please include two professional references. All recommenders should be able to clearly identify your initiative, motivation and suitability for an internship in Public Service.

Name | Title/Org | Phone

Name | Title/Org | Phone

SECTION VI

STATEMENT

Please complete the following: I agree that all statements made on this application, including all attachments, are try and complete to the best of my knowledge. I understand that any misrepresentation would be cause for denial of admission.

Signature | Date

PRINT FORM