



# BOSTON PARKS & RECREATION DEPARTMENT 2015 ATHLETIC FACILITIES PERMIT APPLICATION

Permit # \_\_\_\_\_  
(Office use only)

1010 Massachusetts Avenue, Boston, MA 02118 Telephone: (617) 961-3054 Fax: (617) 635-3227 Web [www.cityofboston.gov/parks](http://www.cityofboston.gov/parks)

Application Date: \_\_\_\_\_

Neighborhood: \_\_\_\_\_

Complex: \_\_\_\_\_

Facility: \_\_\_\_\_

Sport:  Baseball  Basketball  Cricket  Football  Frisbee  Lacrosse  Netball  
 Rugby  Softball  Street Hockey  Soccer Other \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Monday/Time: \_\_\_ to \_\_\_  Tuesday/Time: \_\_\_ to \_\_\_  Wednesday/Time: \_\_\_ to \_\_\_  Thursday/Time: \_\_\_ to \_\_\_  
 Friday/Time: \_\_\_ to \_\_\_  Saturday/Time: \_\_\_ to \_\_\_  Sunday/Time: \_\_\_ to \_\_\_

Lights Requested

# of Participants: \_\_\_\_\_

Feel free to attach extra sheet with specifics, alphabetically by complex

## -----APPLICANT INFORMATION-----

Organization/Team: \_\_\_\_\_

Applicant: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #'s Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_ WWW: \_\_\_\_\_

Check off if new information

### Two Additional Contacts

Name: \_\_\_\_\_ Phone #: (H) \_\_\_\_\_ (W) \_\_\_\_\_  
Name: \_\_\_\_\_ Phone #: (H) \_\_\_\_\_ (W) \_\_\_\_\_

### Type of Group/Organization

- Boston Resident Youth League (roster must be attached)  Boston Resident Adult League (roster must be attached)  
 Boston Public School Team (K-12)  College / University Team  
 Private School Team (K-12)  Corporate Team

**The Boston Parks and Recreation Department is committed to providing clean, green and safe fields. We need your help.**

Please consider making a tax-deductible donation to the Fund for Parks and Recreation, a 509(a) 2 tax-exempt charitable organization that supports youth activities and park improvements in the City of Boston.

- Please accept the attached donation of \$\_\_\_\_\_ payable to **Fund for Parks and Recreation** for sports field maintenance
- Contact me about becoming a Park Partner (long term, park-specific volunteers committed to clean ups, advocacy and crime watches)
- My league would like to organize a park clean up. Please contact me.

(IMPORTANT - SEE REVERSE SIDE FOR RULES & SIGNATURE)

**GUIDELINES**

**Fill out Athletic Facilities Permit Application and mail in.**

***This application is for sports only.*** No admission can be charged; no amplified sound, vending or cooking is allowed with this application. Amplified sound, vending or cooking must be requested by submitting a Boston Parks and Recreation Department Special Event Permit Application.

Applications are prioritized as follows – 1) Boston Public Schools; 2) Boston Resident Youth; 3) Boston Resident Adult; 4) Institutional, commercial, and business leagues; and by seasonal appropriateness (e.g. baseball and softball – spring/summer, football and soccer – fall). Field space is limited and not every permit request can be accommodated.

Deadline dates for applications: Spring/Summer (April to September) by February 1 - Fall (September to November) by July 1

Payment for lighted facilities is required before a permit will be issued. 2015 Fees are \$25.00 per hour for resident adult leagues, \$50.00 per hour for non-resident, corporate & private schools. Residency is defined as “the actual principle residence of the individual, where he or she normally eats and sleeps and maintains his or her personal and household effects.” The City of Boston uses the Residential Listing to verify addresses. Payment is by money/postal/cashier check prior to issuance.

If the permit is granted, the permit holder will be subject to the Rules and Regulations of the Parks and Recreation Department, City of Boston Code and Massachusetts General Laws.

All programs and facilities of the Boston Parks and Recreation Department are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.

**RULES AND REGULATIONS**

- The City of Boston is not responsible for any accidents or injuries to persons or property resulting from the issuance of this permit. It is recommended that all organizations maintain liability insurance.
- The consumption of, or being under the influence of alcoholic beverages is not permitted on Parks property. Immediate revocation of permit and suspension of permit privileges will result.
- No smoking; cigarettes, pipes, cigars or e cigarettes.
- The permit bearer is required to remove or place in the proper receptacles any litter left by participants and/or spectators.
- Motor vehicles are not allowed on Parks Department property, except where specifically permitted. Violators will be towed.
- The City of Boston reserves the right to suspend and/or reschedule assigned events.
- Failure to utilize this permit on the designated date and time will result in revocation of this permit.
- Play is not permitted on fields that are rain soaked or have standing water. Permit holder will be held responsible for repair costs. Check [www.cityofboston.gov/parks](http://www.cityofboston.gov/parks).
- Games have priority over practices.
- The bearer of the permit must ensure that all participants and spectators abide by all above regulations.
- The permit holder, his/her participants and spectators must abide by all Boston Parks and Recreation Department Rules and Regulations. Any violations of the aforementioned Rules and Regulations will result in the immediate revocation of permit and suspension of permit privileges.

I agree to remove any litter generated during the time permitted. I further agree that I will be held responsible for the repair, in a manner approved by the Parks Commissioner, of any damage to City property, which may occur during the utilization of this permit. Violation of this agreement will result in revocation of this permit. Intentionally providing false information on this permit application will result in cancellation of application and may hinder future consideration for applications.

I HAVE READ, FULLY UNDERSTAND AND AGREE TO ABIDE BY ALL RULES AND REGULATIONS GOVERNING THE BOSTON PARKS AND RECREATION DEPARTMENT AS WELL AS ANY PROVISIONS SET FORTH ON THIS AGREEMENT OR ATTACHMENT.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME \_\_\_\_\_

*DID YOU REMEMBER?*

- To fill out application completely and sign
- To mail in prior to the deadlines - Spring/Summer – February 1; Fall – July 1.