



ADVERTISEMENT
CITY OF BOSTON
DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT
NEIGHBORHOOD HOUSING TRUST
Request for Proposals
Rental, Cooperative and Ownership Developments

The City of Boston's Neighborhood Housing Trust (NHT) is seeking proposals from for-profit and non-profit developers of affordable housing to apply for development funding. The Applicant's request should not exceed \$750,000. This funding is available for rental, cooperative and homeownership developments. This Request for Proposals (RFP) is structured to identify priority production development and preservation proposals. These priorities are distinct in purpose and are designed to direct limited funds to projects that efficiently utilize subsidy dollars; deeper affordability, locate new affordable developments in areas where there is an under supply of affordable housing; provide a diverse selection of unit types for different size households, and serve a mix of incomes. Preservation priorities include projects that are threatened with loss of affordability and have significant immediate needs for re-capitalization and rehabilitation.

The Department of Neighborhood Development is acting as an agent of the Neighborhood Housing Trust for the purpose of distribution this Request for Proposal and for review of application package submitted.

There will be a Bidders' Conference on Tuesday, December 3, 2013 at 10:00 am in the Bill Buckley Room, 11th Floor, 26 Court Street, Boston MA. Prospective applicants are strongly encouraged to attend this session so that NHT staff can review the requirements of the RFP and answer questions about the application process.

Applicants are strongly encouraged to submit a Letter of Intent by Thursday, December 5, 2013. The Letter of Intent should specify the required information as instructed in the RFP. The Letter should be mailed, faxed, e-mailed or delivered to the attention of Christine O'Keefe, Senior Development Officer, DND, 8th Floor, 26 Court Street, Boston, MA 02108, fax (617) 635-0383 or cokeefe.dnd@cityofboston.gov.

The RFP application package will be available beginning Tuesday, November 12, 2013 at DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, or you may download the package by registering at <http://www.cityofboston.gov/dnd/rfp/>. Completed proposal applications must be submitted as instructed and returned directly to the Bid Counter, DND, 26 Court Street, Boston, MA by Monday, January 6, 2014 no later than 4:00 pm. **Late proposals will not be accepted.** For more information about this Request for Proposals, contact Christine O'Keefe, Senior Development Officer at (617) 635-0351.

Sheila Dillon
Chief and Director

NOTE: DND Bid Counter hours of operation are Monday - Friday, 9:00 AM - 12:00 Noon and 1:00 PM to 4:00 PM. Please plan accordingly.