DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT

THOMAS M. MENINO, MAYOR

SHEILA A. DILLON, CHIEF AND DIRECTOR

ADDENDUM NO: **Two (2)**
DATED: **June 6, 2013**
To All Potential Offerors
For Request for Proposals:

Purchase and Development of Mt. Bowdoin Terrace Middle Income Housing Initiative: 20 Mt. Bowdoin; Mt. Bowdoin Terrace (Ward 14/Parcel 02183000)**; 29 Rosseter Street; 29-41 Mt. Bowdoin Terrace; Adj 41 Mt. Bowdoin Terrace** (Ward 14/Parcel 01251000)**; 331 Washington Street, and 27 Mallon Road. All parcels are located in the Dorchester district of the City of Boston**

DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT
26 COURT STREET
BOSTON, MA 02108

This addendum modifies, amends, and supplements designated parts of the Request For Proposals: Purchase and Development of **Mt. Bowdoin Terrace Middle Income Housing Initiative: 20 Mt. Bowdoin; Mt. Bowdoin Terrace** (Ward 14/Parcel 02183000)**; 29 Rosseter Street; 29-41 Mt. Bowdoin Terrace; Adj. 41 Mt. Bowdoin Terrace** (Ward 14/Parcel 01251000)**, 331 Washington Street, and 27 Mallon Road. All parcels are located in the Dorchester district of the City of Boston** and is hereby made a part of thereof by reference, and shall be as binding as though inserted in its entirety in the locations designated hereunder. Whenever portions of any addendum are in conflict with a previous addendum, the addendum bearing the latest date shall govern. No claim for additional compensation, due to the lack of knowledge of this addendum will be considered.

Sheila A. Dillon
Chief and Director
Department of Neighborhood Development

ITEM ONE: Potential Offerors are hereby instructed to remove page 9 and insert in its place the attached page 9 (revised).

End of Addendum No. 2 - Purchase and Development of Mt. Bowdoin Terrace Middle Income Housing Initiative: 20 Mt. Bowdoin; Mt. Bowdoin Terrace (Ward 14/Parcel 02183000); 29 Rosseter Street; 29-41 Mt. Bowdoin Terrace; Adj. 41 Mt. Bowdoin Terrace (Ward 14/Parcel 01251000), 331 Washington Street, and 27 Mallon Road. All parcels are located in the Dorchester district of the City of Boston

All forms, disclosures and certifications required for DND's evaluation of the Evaluation Criteria are included in Appendix 3 of this Request For Proposals.

There are six additional reviews:

1. **Employee Eligibility**
2. **Obligations to The City**
3. **Housing Code Compliance**
4. **DND Program Participation Compliance**
5. **Fair Housing**
6. **Arson Prevention**

7. Proposal Submission Instructions and Checklist

Formally Obtaining A Request For Proposals. The RFP package will be available at the Department of Neighborhood Development, Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 or you can download an RFP by registering at http://www.cityofboston.gov/dnd/rfp

Preparing A Complete Proposal. The following is a checklist of all documents necessary for a complete proposal. Submitting these documents in the order listed below will facilitate the City's ability to determine if your application is complete and eligible for further review. Proposers may offer to develop either "Package 1" or Package 2" or "Combined Packages 1 & 2", which can be done in a single application. Where DND determines that an applicant has responded to all of the Checklist items, but has omitted or forgotten to include a copy of an identified form or documentation for one or more of those Checklist items, DND reserves the right, solely at its discretion, to request that the Proposer provide this documentation to DND in a timely manner. Failure to provide the required documents will result in the application being rejected as incomplete.

CHECKLIST OF DOCUMENTS NEEDED FOR A COMPLETE PROPOSAL

Proposal Cover Form (Appendix 1)
Evaluation Criteria Documentation (see Appendix 2 for instructions and forms)
- Evaluation Criteria Form 1: *Offer Price*
- Development Plan for each site
- Developer Experience narrative
- Evaluation Criteria Form 2: *Development Budget*
- Evaluation Criteria Form 3: *Sales Plan*
- Evidence of Financing
- Design and Site Plans for each site
- Construction Quality Statement
- Evaluation Criteria Form 4: *Construction Employment Statement*
- Evaluation Criteria Form 5: *Development Timetable*

Additional Review Documentation (see Appendix 3 for instructions and forms)
- Additional Review Form 1: Property Affidavit
- Additional Review Form 2: Affidavit of Eligibility & Chapter 803 Disclosure Statement
- Additional Review Form 3: Beneficial Interest Statement

Proposal Submission Requirements. Applicants must list the following information on a sealed envelope containing the proposal:

Department of Neighborhood Development:
Mount Bowdoin Terrace Middle Income Sites–"Package 1" or "Package 2" or "Combined Packages 1 & 2""
The submission due date of Monday, June 24, 2013 by 4:00 p.m.
Applicant's name and address

PROPOSALS WITHOUT SUFFICIENT IDENTIFICATION WILL BE REJECTED.