

**Boston Climate Action Planning Process -- Community Advisory Committee Meeting
October 28, 2009 5:00 – 8:30 p.m.**

The Boston Foundation
75 Arlington Street, 10th Floor
Boston, MA 02116

Co-Facilitators: Cynthia Silva Parker, IISC and Dr. Jonathan Raab, Raab Associates

Pre-Work

Please review the draft of Recommended Mitigation Strategies

Desired Outcomes

By the end of this meeting, we will have developed:

- Feedback on the latest draft of the Recommended Residential Mitigation Strategies
- List of principles to guide how community engagement workshops are organized
- Recommendations about how to organize the community workshops (by geography, constituency or both)
- Initial list of potential partners for the community workshops
- Agreement on next steps, including a team to work on more details for the community engagement workshops

Meeting Agenda

Time	Topic
5:00-5:30	<i>Dinner, informal discussions over dinner at tables</i>
5:30-5:45	<i>Start Ups</i> <ul style="list-style-type: none">• Welcome• Introductions/Ice breaker• Context• Desired outcomes and agenda (breaks on your own)• Roles• Norms
5:45-7:00	<i>Greenhouse Gas Emissions Reduction/Residential Mitigation Strategies</i> <ul style="list-style-type: none">• Overview of latest draft of residential mitigation strategies (in large group)• Feedback on mitigation strategies (in 2 break out groups focused on housing and transportation)<ul style="list-style-type: none">○ Is anything important missing from the draft set of residential mitigation strategies?○ Are there any potential “show-stoppers” or substantial obstacles for being able to implement any of the strategies in Boston?• Report backs from each break out group
7:00-7:05	<i>Transition back to large group</i>

Time	Topic
7:05-8:20	<p data-bbox="362 233 852 268"><i>Planning for Community Engagement</i></p> <p data-bbox="362 268 586 304">Setting the stage:</p> <ul data-bbox="410 304 1406 457" style="list-style-type: none"> <li data-bbox="410 304 1333 340">• Reminder re: deliverable for long term community engagement plan <li data-bbox="410 340 1406 417">• Announcement re: resources for short term community engagement in the planning process – community workshops <li data-bbox="410 417 1057 457">• Goals and time line for community workshops <p data-bbox="362 493 704 529">Questions for the evening:</p> <ul data-bbox="410 529 1393 646" style="list-style-type: none"> <li data-bbox="410 529 1276 564">• Principles for determining how to organize and cluster outreach <li data-bbox="410 564 1393 600">• How to organize and cluster outreach (geography, constituency or both?) <li data-bbox="410 600 1393 646">• Individual feedback exercise: potential clusters and partners for outreach
8:20-8:30	<p data-bbox="362 688 599 724"><i>Close the Meeting</i></p> <ul data-bbox="410 724 1089 871" style="list-style-type: none"> <li data-bbox="410 724 602 760">• Next Steps <ul data-bbox="456 760 1089 831" style="list-style-type: none"> <li data-bbox="456 760 1089 795">○ Community engagement workshops planning <li data-bbox="456 795 583 831">○ Other <li data-bbox="410 831 716 871">• Meeting Evaluation
8:30-9:00	<p data-bbox="362 913 630 949"><i>Informal networking</i></p>