

**Boston Water and  
Sewer Commission**

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MEETING OF THE BOSTON, MA

**BOSTON WATER AND SEWER COMMISSION**

December 17, 2015

MEETING NO. 2015-12

**AGENDA**

**Call to Order**

Minutes of Meetings

1. Minutes of the November 20, 2015 Meeting

**Informational Reports**

1. Disbursement Ratification (Schedules A, B, C & D)
2. Information Report on Change Orders Granted November 1, 2015 – November 30, 2015

**General Management Issues**

1. November, 2015 Capital Improvement Program Budget Variance Report
2. November, 2015 Monthly Management Report
3. November, 2015 Revenue and Expense Analysis

**Proposals and Contracts**

**Engineering**

1. Commission Authorization to Advertise for Bid Contract No. 15-309-005 for Sewerage Works Improvements in City Proper
2. Commission Authorization to Award Contract No. 16-303-003 Reconstruction of Drainage and Sewerage Works



3. Commission Authorization to Award Contract No. 16-303-004, Cleaning and Television Inspection of Sewers and Drains in the City of Boston
4. Commission Authorization to Award Contract No. 16-303-005 for Disposal/Reuse of Waste Trench Excavate
5. Commission Authorization to Award Contract No. 16-303-006 for Disposal/Reuse of Waste Sewer Cleanings
6. Commission Authorization for to Award Contract 16-303-007 Disposal/Reuse of Catch Basin Cleanings
7. Commission Authorization to Award Contract No. 16-303-008, Restoration of Water and Sewer Pavement Excavations
8. Commission Authorization to Award Contract No. 16-303-009, Restoration of Water and Sewer Sidewalk Excavations Citywide
9. Commission Authorization to Award Contract No. 16-303-010, Catch Basin Cleaning I
10. Commission Authorization to Award Contract No. 16-303-011, Catch Basin Cleaning II

### **Operations**

1. Commission Authorization to Waive Public Advertisement and Award Sole Source Contracts for Fleet Specialized Parts and Service in 2016
2. Commission Authorization to Utilize the Current Approved Commonwealth of Massachusetts State Contract for Motorized Vehicle Parts, Re-fined Motor Oil, Remanufactured Antifreeze and other Lubricants in 2016
3. Commission Authorization to Utilize the Current Approved Commonwealth of Massachusetts State Contract for Miscellaneous Clothing, Footwear and Accessories in 2016
4. Commission Authorization to Utilize the Current Approved Commonwealth of Massachusetts State Contract for the Purchase of Unleaded Gasoline and Biodiesel Fuel (B5) in 2016



5. Commission Authorization to Utilize the Current Approved Commonwealth of Massachusetts State Contract for the Purchase of Automotive Fluids & Bulk Oils in 2016
6. Commission Authorization to Utilize the Current Approved Commonwealth of Massachusetts State Contract for Industrial, Commercial and Safety Equipment and Supplies
7. Commission Authorization to Utilize the Current Approved Commonwealth of Massachusetts State Contract for Tires & Tubes, New and Retread in 2016
8. Commission Authorization to Purchase New Video Pipeline Inspection Equipment

#### **Administration**

1. Commission Authorization to Extend Contract No. 14-201-011 for Janitorial Services Through March 31, 2016
2. Commission Authorization to Utilize 2016 Massachusetts State Contract for Office Supplies, Recycled Paper and Envelopes
3. Commission Authorization to Utilize 2016 Massachusetts State Contract for Office Furniture and Accessories
4. Commission Authorization to Utilize the United States Postal Services in 2016
5. Commission to Award Contract No. 16-201-002, "Overhead Door Maintenance and Repair Services"
6. Authorization to Waive Public Advertisement and Enter Into Agreements for Water/Sewer, Natural Gas, and Electrical Utility Services in 2016
7. Permission to Utilize the Approved Commonwealth of Massachusetts State Contracts, General Services Agreements (GSA), and Authorized Consortia/Collaborative Agreements for the Purchase of IT Hardware and Miscellaneous Supplies in 2016
8. Commission to Award a Contract to Oracle Corporation for Annual Maintenance and Technical Support Services on the Commission's Oracle Relational Database Management System



9. Commission to Award a Contract to Paetec Communications Inc. for Telecommunications Services
10. Commission Authorization to Award a Contract for the Purchase of Wireless Telecommunication, Radio and Internet Services
11. Commission Authorization to Award a Contract for Maintenance and Technical Support on the Commission's Human Resource/ Financial Management System
12. Commission Authorization to Award a Contract to Purchase Barracuda Backup 990 Appliance with Support, Maintenance, storage and Warranty Services
13. Commission Authorization to Award a Sole Source Contract to Calamp for Annual Maintenance and Technical Support Services on the Commission's Automatic Vehicle Location System
14. Commission Authorization to Negotiate and Execute a Contract with EMA Inc. for Professional Services to Provide Assistance in Requirements Assessment, Evaluation, Acquisition and Implementation Management of a Customer Information/Billing System
15. Commission Authorization to Waive Public Advertisement and Negotiate for Execution a Sole Source Contract for the Purchase of Meter Transmission (MTU) and Professional Services Fee for the MTU Replacement Contract No. 15-201-016A
16. Commission Authorization to Reject All Bids Received for Contract 15-103-009 Residential Water Meters and Rebid with Amended Specifications

#### **Finance**

1. Request for Authorization to Award Contract 16-105-001 for the Purchase of Customer Billing and Return Envelopes.
2. Proposed 2016-2018 Capital Improvement Program
3. Proposed 2016 Rate Schedule and Current Expense Budget
4. Request to Waive Public Advertisement and Award a Sole Source Contract for Electronic Payment Services for 2016



## **Organizational Diversity**

1. Request for Authorization to Award a Three-Year Contract for Drug and Alcohol Testing and Related Services

## **Legal**

Litigation

Contracts

Hearing

## **Personnel Actions**

New Hires Report

## **Executive Session**

Minutes of the November 20, 2015 Meeting

November, 2015 Consent Decree Compliance Update