

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday, November 18, 2014, 3:00 p.m.  
Boston Public Library, Lower Mills Branch  
27 Richmond Street, Dorchester, MA 02124

### AGENDA

- I. Chairman's Call to Order and Report  
*Jeffrey B. Rudman, Chairman*
  - A. Welcome  
*Priscilla Foley, Neighborhood Services Manager*  
*Margaret Phillibert, Lower Mills Branch Librarian*
  - B. Introduction of Frank Baker, Boston City Councilor, District 3
  - C. Review and Approval of Minutes for the Trustees Meeting held on September 16, 2014 (Attachment 1)
- II. Vision of Service: Boston Public Library Public Service Overview (Attachment 2)  
*Michael Colford, Director of Library Services*  
*Jennifer Inglis, Chief of Public Services*
- III. Central Library Renovation  
*David Leonard, Director of Administration and Technology*
  - A. Johnson Building Improvements Update
  - B. Interactive Media Display
  - C. Enterprise Opportunity  
*Christopher Gordon, Development Consultant*
  - D. Transitional Services  
*Michael Colford, Director of Library Services*
- IV. President's Report  
*Amy E. Ryan, President*
  - A. East Boston Branch Library Leadership in Energy and Environmental Design Award; *Christine Schonhart, Director of Branch Libraries*
  - B. Compass Strategic Plan: Implementation Highlights 2014  
*Gina Perille, Chief of Communications and Strategy*  
*Michael Colford, Director of Library Services*  
*David Leonard, Director of Administration and Technology*  
*Ellen Donaghey, Chief Financial Officer*

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- C. Draft Exhibition Loan Policy (Attachment 3)  
*Susan Glover, Keeper of Special Collections*

**VOTED: that, the Trustees of the Public Library of the City of Boston approve the Exhibition Loan Policy as Endorsed by the Trustees Special Collection Committee on September 25, 2014.**

- D. Boston Public Library FY16 Budget Timeline: Preliminary Draft (Attachment 4)

- V. Trustees Finance and Audit Committee  
*Evelyn Arana-Ortiz, Committee Chair*

- A. Report of Trustees Finance and Audit Committee Recommendation and Trustee Vote Regarding Management of Small Cap Portfolio

**VOTED: that, Trustees of the Public Library of the City of Boston award management of Small Cap Portfolio to Segall Bryant & Hamill, LLP, 10 South Wacker Drive, Chicago, IL 60601.**

- B. Vote to Extend Current Boston Public Library Food Service Operator Contract

**VOTED: that, Trustees of the Public Library of the City of Boston, pursuant to Article V, sec. v.1 of the existing License Agreement for Foodservice between the Trustees of the Public Library of the City of Boston and The Uncatered Affair, Inc., by mutual consent of both parties, approve an extension of the agreement by one (1) year to April 30, 2016.**

- C. Vote to Designate Surplus Space in McKim Building, Central Library

**VOTED: that, Trustees of the Public Library of the City of Boston vote to declare certain areas in the McKim Building as listed below, as surplus pursuant to M.G.L. c. 30B, sec. 16A; said areas are not needed for any municipal purpose and shall be used for restaurant and related food service activities, including catering for events at the Central Library; the Boston Public Library shall issue a Request for Proposals for restaurant services through which a successful bidder shall enter into a lease for the designated spaces.**

<u>Area</u>	<u>Square Footage</u>
Map Room Café	960
Courtyard Restaurant	1470
1 <sup>st</sup> Floor Kitchen	256.5
Basement Kitchen	589
Basement Storage	1680
Office Space	Not to exceed 800 square feet

D. Vote to Designate Surplus Space in Johnson Building, Central Library

**VOTED: that, the Trustees of the Public Library of the City of Boston vote to declare certain areas in the Johnson Building as listed below, as surplus pursuant to M.G.L. c. 30B, sec. 16A; said areas are not needed for any municipal purpose and shall be used by a potential enterprise partner for services that complement the mission of the Boston Public Library; the Boston Public Library shall issue a Request for Proposals for an enterprise partner through which a successful bidder shall enter into a lease for the designated spaces.**

<u>Area</u>	<u>Square Footage</u>
<b>First Floor Johnson Building, at the corner of Boylston and Exeter Streets, 'B Block' as designated on Johnson Drawings</b>	<b>Approx. 4500 square feet, and outdoor space contiguous to Johnson Building subject to Public Works Department agreement.</b>

VI. Public Comment

VII. Executive Session

*Jeffrey B. Rudman, Chairman*

A. Legal Advice

1) Open Meeting Law

VIII. Adjournment

*Jeffrey B. Rudman, Chairman*

**2014-2015 Trustee Meeting Schedule**

- Tuesday, January 13, 2015, 3 p.m., South End Branch
- Tuesday, March 17, 2015, 8:30 a.m., Commonwealth Salon, Central Library
- Thursday, May 14, 2015, 8:30 a.m., Annual Meeting, Commonwealth Salon, Central Library (*Note: New Date*)

**Trustees of the Public Library of the City of Boston**  
Jeffrey B. Rudman, Chairman; Evelyn Arana-Ortiz, Vice Chair,  
Zamawa Arenas, Laura DeBonis, Carol Fulp, John Hailer,  
Paul A. La Camera, Dennis Lehane, Byron Rushing

President, Amy E. Ryan  
Clerk of the Board, Deborah A. Kirrane

This is an open meeting. The public is welcome to attend.  
For information check [www.bpl.org](http://www.bpl.org)