

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees Finance and Audit Committee **RECEIVED**
Thursday, October 16, 2014 at 8:00 a.m. CITY CLERK'S OFFICE
Commonwealth Salon
Boston Public Library
700 Boylston Street, Boston, MA

2014 OCT 10 P 3:57

BOSTON, MA

AGENDA

- I. Welcome
Chairman Evelyn Arana-Ortiz
- II. Review and Approval of Minutes from September 11, 2014 meeting (Attachment 1)
Chairman Evelyn Arana-Ortiz
- III. Award of Contracts
Ellen Donaghey, Chief Financial Officer
 - A. Award of Contract to Reupholster Furniture at Mattapan Branch Library, for period of October 16, 2014 through June 30, 2015.
VOTED: that, there be entered into with Workplace Resources, 162 Prescott Street, Worcester, MA, the sole and responsive bidder, a contract for Refurbishment of Furniture at Mattapan Branch Library, for the period October 16, 2014 through June 30, 2015 at a total cost not to exceed \$29,384.50. The Boston Public Library Evaluation Committee performed an evaluation of the proposal presented by one vendor as described in the Request for Proposal (RFP), and through this process determined the proposal presented by Workplace Resources represented an appropriate value for the Boston Public Library.
 - B. Award of Contract for Boiler Replacement at the North End Branch Library, for the period October 16, 2014 through June 30, 2015.
VOTED: that, there be entered into with Enterprise Equipment Company, 276 Libbey Parkway, Weymouth, MA, a contract for Boiler System Replacement at the North End Branch Library, for the period October 16, 2014 through June 30, 2015 at a total cost not to exceed \$35,460.00. The Boston Public Library Evaluation Committee performed an evaluation of the proposals presented by four (4) vendors as described in the Request for Proposal (RFP), and through this process determined the proposal presented by Enterprise Equipment Company represented an appropriate value for the Boston Public Library.

- C. Award of Contract for Boiler Replacement at the West Roxbury Branch Library, for the period October 16, 2014 through June 30, 2015.

VOTED: that, there be entered into with Enterprise Equipment Company, 276 Libbey Parkway, Weymouth, MA, a contract for Boiler System Replacement at the West Roxbury Branch Library, for the period October 16, 2014 through June 30, 2015 at a total cost not to exceed \$40,870.00. The Boston Public Library Evaluation Committee performed an evaluation of the proposal presented by five (5) vendors as described in the Request for Proposal (RFP), and through this process determined the proposal presented by Enterprise Equipment Company represented an appropriate value for the Boston Public Library.

- D. Award of Contract for the Johnson Building Renovation Nonfiction Inventory Project

VOTED: that, there be entered into with Donohue Group, Inc., 41 Mechanic Street, Windsor, CT, a contract for Johnson Building Renovation Nonfiction Inventory Project, for the period October 16, 2014 through June 30, 2015 at a total cost not to exceed \$34,000.00. The Boston Public Library Evaluation Committee performed an evaluation of the proposal presented by three (3) vendors as described in the Request for Proposal (RFP), and through this process determined the proposal presented by Donohue Group, Inc. represented an appropriate value for the Boston Public Library.

- E. Award of Contract for the fabrication and installation of the "Book Birds Project" for the Johnson Building

VOTED: that, there be entered into with _____, a contract for the fabrication and installation of the "Book Birds Project" for the Johnson Building at Central Library, for the period October 16, 2014 through June 30, 2015 at a total cost not to exceed _____. The Boston Public Library Evaluation Committee performed an evaluation of the proposal presented by _____ as described in the Request for Proposal (RFP), and through this process determined the proposal presented by _____ represented an appropriate value for the Boston Public Library.¹

¹ Staff will update Agenda.

- F. Award of Contract for the replacement of two (2) Johnson Building Sewer Ejector Pumps

VOTED: that, there be entered into with _____, a contract for the replacement of two (2) Johnson Building Sewer Ejector Pumps, for the period October 16, 2014 through June 30, 2015 at a total cost not to exceed _____. The Boston Public Library Evaluation Committee performed an evaluation of the proposal presented by _____ as described in the Request for Proposal (RFP), and through this process determined the proposal presented by _____ represented an appropriate value for the Boston Public Library.²

- IV. New England Pension Consultants, LLC Presentation

Michael Gaughan, NEPC, LLC

- Review of Small Cap Presentation
- Review of PIMCO Management Changes

- V. Approval of Proposed 2014-2015 Meeting Schedule

Chairman Evelyn Arana-Ortiz

- Wednesday, November 12, 2014
- Thursday, January 8, 2015
- Thursday, March 5, 2015
- Thursday, April 30, 2015

- VI. Adjournment

Chairman Evelyn Arana-Ortiz

Trustees of the Public Library of the City of Boston
Jeffrey B. Rudman, Chairman; Evelyn Arana-Ortiz, Vice Chair,
Zamawa Arenas, Laura DeBonis, Carol Fulp, John Hailer
Paul A. La Camera, Dennis Lehane, Byron Rushing

President, Amy E. Ryan
Clerk of the Board, Deborah A. Kirrane

This is an open meeting; the public is welcome to attend.
For information: www.bpl.org

² Staff will update Agenda.