



# Property and Construction Management Department

## Public Facilities Department

Martin J. Walsh, Mayor

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2014 MAY 30 P 4:19  
BOSTON, MA

June 4, 2014

Katherine Craven, Commissioner  
Lawrence Mammoli, Commissioner  
Patrick Brophy, Commissioner

Location:  
Public Facilities Commission  
26 Court Street, 11<sup>th</sup> Floor, Conf. Rm. 11A  
Boston, MA 02108

Meeting Time: 9:30 a.m.

Dear Commissioners:

I recommend that the following vote attached hereto and referred to as the AGENDA, be approved by the Commission at its June 4, 2014 meeting:

<b>VOTE 1</b>	<b>CONTRACT TO TAPPE ARCHITECTS, INC.:</b> To perform a programming and facility study at the Faneuil Branch Library project.	<b>\$75,000</b>
<b>Alistair Lucks</b>		

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Public Facilities Commission Meeting PFD Agenda June 4, 2014

**PUBLIC FACILITIES DEPARTMENT  
AGENDA**

**PUBLIC FACILITIES COMMISSION  
June 4, 2014**

- VOTE 1:** That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for qualifications under M.G.L. c.7C, sections 44-57 with advertisements appearing in the Boston Globe and City Record on November 25, 2013 and the Central Register on November 27, 2013, to Tappe Architects, Inc., a Massachusetts corporation with an office at Six Edgerly Place, Boston, MA 02116. Under the terms of this contract, Tappe Architects, Inc. will provide design services to perform a programming and facility study associated with the Faneuil Branch Library Study project. The Library analysis will provide a detailed programming report that adheres to the Compass Principals, as defined by the Boston Public Library, especially as it relates proposed improvements to technology, sustainability, children, teen and user services, way finding and signage, operational adjacencies, furniture and equipment, and community and library resources. The study will include a detailed facility assessment of all building systems and a cost estimate. The designer will coordinate closely with Boston Public Library staff and the Community Advisory Committee. The term of this contract shall be 104 weeks from the date of execution at a cost not to exceed \$75,000, including \$7,500 for additional services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.