

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Trustees Finance and Audit Committee
Monday, December 23, 2013 | 8:00 a.m.
Commonwealth Salon / McKim Building, 700 Boylston Street, Boston, MA

AGENDA

1. Welcome
Chairman Evelyn Arana-Ortiz
2. Review and Approval of Minutes from September 9, 2013 and September 27, 2013 Meetings
Ms. Evelyn Arana-Ortiz
3. Review of the Draft Management Letter, June 30, 2013 for Recommendation
by the Trustees at the January 14, 2014 Meeting
Mr. Sean Monahan, Supervisor of Accounting
Mr. Matthew Hunt, Sullivan, Rogers & Company, LLC
VOTED: that, the Trustees Finance and Audit Committee recommend that the Trustees of the Public Library of the City of Boston accept "The Trustees of the Public Library of the City of Boston, Management Letter, June 30, 2013" Draft with the Recommendations of Sullivan, Rogers & Company, LLC and the Responses of Boston Public Library Management
4. Request for Delegation of Approval from the Trustees to approve the Award of Contract for
"Library Patron Self-Service Digital Copy System" Contract
Mr. Ed Maheigan, Budget and Procurement Manager
VOTED: that, the Trustees Finance and Audit Committee request the Trustees of the Public Library of the City of Boston delegate approval of the Award of Contract for the "Library Patron Self-Service Digital Copy System" Contract to the Trustees Finance and Audit Committee
5. Request for Delegation of Approval from the Trustees to approve the Award of Contract for
"Digitization of the WHDH Film Collection at the Boston Public Library" Contract
Mr. Ed Maheigan
VOTED: that, the Trustees Finance and Audit Committee request the Trustees of the Public Library of the City of Boston delegate approval of the Award of Contract for the "Digitization of the WHDH Film Collection at the Boston Public Library" Contract to the Trustees Finance and Audit Committee
6. Draft IRS Form 990: "Return of Organization of Exempt from Income Tax" Report
7. Approve Schedule for Upcoming Meeting, February TBD
Ms. Evelyn Arana-Ortiz
8. Other Business
Ms. Evelyn Arana-Ortiz
9. Adjournment
Ms. Evelyn Arana-Ortiz

This is an open meeting. The public is welcome to attend.
For information check www.bpl.org

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