

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Trustees Finance and Audit Committee
Monday, September 9, 2013, 8:00 AM
Commonwealth Salon / Central Library, 700 Boylston Street, Boston, MA
AGENDA

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BOSTON, MA

1. Welcome
Chairman Evelyn Arana-Ortiz
2. Review and Approval of Minutes from May 22, 2013
Ms. Arana-Ortiz
3. Review of the Boston Public Library's Financial Statements for the Fiscal Year Ending June 30, 2013 for Recommendation of Approval by the Trustees at the September 10, 2013 Meeting
Mr. Sean Monahan, Supervisor of Accounting
VOTED: that, the Trustees Finance and Audit Committee recommend approval by the Trustees of the Public Library of the City of Boston of the Boston Public Library's Financial Statements for the Fiscal Year Ending June 20, 2013
4. Review of Contracts for Recommendation by the Trustees at the September 10, 2013 Meeting
Mr. Ed Maheigan, Manager of Budget and Procurement
 - A. Contract for Providing Moving, and Sorting Services of Library Material for the East Boston and Orient Heights Branches and the New East Boston Branch of the Boston Public Library during the Period September 11, 2013 through October 31, 2013.
VOTED: that, the Trustees Finance and Audit Committee recommend approval by the Trustees of the Public Library of the City of Boston of a Contract for Providing Moving, and Sorting Services of Library Material for the East Boston and Orient Heights Branches and the new East Boston Branch of the Boston Public Library during the Period September 11, 2013 through October 31, 2013
 - B. Contract for Providing Consultant Services for the Johnson Building Renovation Project of the Boston Public Library during the Period September 11, 2013 through June 30, 2014.
VOTED: that, the Trustees Finance and Audit Committee recommend approval by the Trustees of the Public Library of the City of Boston of a Contract for Providing Consultant Services for the Johnson Building Renovation Project of the Boston Public Library during the Period September 11, 2013 through June 30, 2014

5. Request for Delegation of Approval of a Contract by the Trustees at the September 10, 2013 Meeting
Mr. Maheigan
Request Delegation of Approval for the Award of Contract for Providing Sorting, Transportation, and Shelving Services for Library Materials in Conjunction with the Johnson Building Renovation of the Boston Public Library during the Period September 27, 2013 through November 30, 2013 to the Trustees Finance and Audit Committee.

VOTED: that, the Trustees of the Public Library of the City of Boston delegate approval of the Award a Contract for Providing Sorting, Transportation, and Shelving Services for Library Materials in Conjunction with the Johnson Building Renovation of the Boston Public Library during the Period September 27, 2013 through November 30, 2013 to the Trustees Finance and Audit Committee

6. Review of Extension of a Subscription to the CollectionHQ Service Providing a Web Interface of Collection Analysis for the Period July 2, 2013 through July 27, 2016 for an Annual Fee of \$24,750 for Recommendation of Approval by the Trustees at the September 10, 2013 Meeting

VOTED: that, the Trustees Finance and Audit Committee recommend approval by the Trustees of the Public Library of the City of Boston of an Extension of Subscription to CollectionHQ Service for the Period July 27, 2013 through July 27, 2016 for an Annual Fee of \$24,750

7. Approval of Schedule for Upcoming Meeting

- Thursday, September 19 at 8 AM

Ms. Arana-Ortiz

8. Other Business

Ms. Arana-Ortiz

9. Adjournment

Ms. Arana-Ortiz