

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday, September 10, 2013, 3 PM
Boston Public Library, Adams Street Branch
690 Adams Street, Dorchester, MA 02122

AGENDA

I. Chairman's Call to Order and Report

Jeffrey B. Rudman

Review and Approval of Minutes the Trustees Meetings

- Administrative Agency Meeting, May 22, 2013 (Attachment 1)
- Administrative Agency Annual Meeting, May 22, 2013 (Attachment 2)
- Corporation Annual Meeting, May 22, 2013 (Attachment 3)
- Special Meeting of the Trustees, June 25, 2013 (Attachment 4)

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A. Introduction of Adams Street Branch Librarian Kate Brown

B. Announcement of Award of Henry L. Shattuck Public Service Award to James Meade, Superintendent of Library Buildings

II. President's Report

Amy E. Ryan

A. Affiliates' Events at the Central Library in Copley Square

- Norman B. Leventhal Map Center Exhibition "Charting an Empire: The Atlantic Neptune," through November 3
- Associates of the Boston Public Library Literary Lights for Children, September 29
- Citywide Friends of the Boston Public Library Bi-monthly Book Sale, October 5
- Boston Public Library Foundation Gala, November 15

B. BPL Mobile Catalog Launch

C. Public Relations Recognition from American Library Association

Ms. Gina Perille, Chief of Communications & Strategy

- Advocacy, Special Programs, Newsletters

D. James & Percival Baxter Fund Report

The City of Boston has Approved the BPL's Use of the James P. Baxter & Percival P. Baxter Fund of \$645,155.42 "to be used for such public projects and programs as the Mayor of Boston may in his or her discretion determine will promote the commemorative and public understanding of the history of the settlement of and immigration to New England."

Ms. Beth Prindle, Manager of Exhibitions & Programming

E. Authorization of Chief Financial Officer Ellen Donaghey to Transact Business as it Relates to the Bequest from the Estate of Ms. Marilyn M. Barron of \$40,000

VOTED: that, the Trustees of the Public Library of the City of Boston Certify that Chief Financial Officer Ellen Donaghey is Authorized to Transact Business as it Relates to the Bequest from Marilyn M. Barron

F. Gifts, Grants, Donations to the Boston Public Library, FY13 Report (Attachment 5)
Ms. Ellen Donaghey, Chief Financial Officer
VOTED: that, the Trustees of the Public Library of the City of Boston accept the Boston Public Library Gifts, Grants, Donations to the Boston Public Library in the Fiscal Year 2013

G. Partners-in-Residence Agreements Report

- Digital Public Library of America
- Internet Archives

H. Compass Strategic Plan Review (Attachment 6) and FY13 Usage Highlights
Ms. Perille

I. Capital Projects and Interim Services at the Central Library in Copley Square Update
Mr. David Leonard, Director of Administration and Technology

III. Fellowes Athenaeum Trust Advisory Committee Chair Evelyn Arana-Ortiz
A. FY14 Programmatic Plan Report

IV. Finance and Audit Committee Chair Evelyn Arana-Ortiz
A. Approval of the Boston Public Library's Financial Statements for the
Fiscal Year Ending June 30, 2013 (Final Financial Statements distributed at the meeting)
VOTED: that, the Trustees of the Public Library of the City of Boston Approve the Boston Public Library's Financial Statements for the Fiscal Year Ending June 30, 2013

B. Award of Contract for Providing Moving, and Sorting Services of Library Material for the East Boston and Orient Heights Branches and the New East Boston Branch of the Boston Public Library during the Period September 11, 2013 through October 31, 2013.
VOTED: that, the Trustees of the Public Library of the City of Boston Award a Contract for Providing Moving, and Sorting Services of Library Material for the East Boston and Orient Heights Branches and the New East Boston Branch of the Boston Public Library during the Period September 11, 2013 through October 31, 2013

C. Award of Contract for Providing Consultant Services for the Johnson Building Renovation Project of the Boston Public Library during the Period September 11, 2013 through June 30, 2014.
VOTED: that, the Trustees of the Public Library of the City of Boston Award a Contract for Providing Consultant Services for the Johnson Building Renovation Project of the Boston Public Library during the Period September 11, 2013 through June 30, 2014

D. Proposed Delegation of Approval for the Award of Contract for Providing Sorting, Transportation, and Shelving Services for Library Materials in Conjunction with the Johnson Building Renovation of the Boston Public Library during the Period September 26, 2013 through November 30, 2013 to the Trustees Finance and Audit Committee.
VOTED: that, the Trustees of the Public Library of the City of Boston delegate approval of the Award of Contract for Providing Sorting, Transportation, and Shelving Services for Library Materials in Conjunction with the Johnson Building Renovation of the Boston Public Library during the Period September 26, 2013 through November 30, 2013 to the Trustees Finance and Audit Committee

E. Extension of a Subscription to the CollectionHQ Service Providing a Web Interface of Collection Analysis for the Period July 2, 2013 through July 27, 2016 for an Annual Fee of \$24,750
VOTED: that, the Trustees of the Public Library of the City of Boston Approve an Extension of Subscription to CollectionHQ Service for the Period July 27, 2013 through July 27, 2016 for an Annual Fee of \$24,750

F. Pay for Print Contract Report

V. New Business Jeffrey B. Rudman

VI. Old Business Jeffrey B. Rudman

VI. Public Comment Jeffrey B. Rudman

VII. Executive Session Jeffrey B. Rudman
Ms. Ann Marie Noonan, Labor Counsel, City of Boston Office of Labor Relations
• Collective Bargaining Update

VIII. Reconvene Meeting of the Trustees Jeffrey B. Rudman
VOTED: that, the Trustees of the Public Library of the City of Boston, accept management's recommendation to endorse the terms of the successor City of Boston/Boston Public Library and AFSCME Local 1526, Collective Bargaining Agreement pending ratification by AFSCME Local 1526 on September 11, 2013.

IX. Adjournment Jeffrey B. Rudman

Upcoming Meeting Schedule

- November 12, 2013, 3:00 p.m., West End Branch
- January 14, 2014, 3:00 p.m., East Boston Branch
- March 11, 2014, 8:30 a.m., Central Library, Copley Square
- May 13, 2014 Annual Meeting, 8:30 a.m., Central Library, Copley Square

Trustees of the Public Library of the City of Boston
Jeffrey B. Rudman, Chairman; Evelyn Arana-Ortiz, Vice Chair
Zamawa Arenas, Carol Fulp, John Hailer
Paul A. La Camera, Dennis Lehane, Byron Rushing

President Amy E. Ryan
Clerk of the Board Nancy Grilk