

**Boston Water and
Sewer Commission**

980 Harrison Avenue
Boston, MA 02119-2540
617-989-7000

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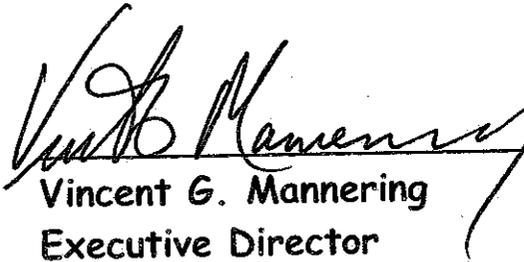
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BOSTON, MA



PUBLIC NOTICE

The Boston Water and Sewer Commission will hold a Regular Meeting on Monday, December 17, 2012 at 2:00 PM in the Third Floor Board Room, Boston Water and Sewer Commission, 980 Harrison Avenue, Boston, Massachusetts 02119.


Vincent G. Mannering
Executive Director

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MEETING OF THE
BOSTON WATER AND SEWER COMMISSION
980 HARRISON AVENUE
BOSTON, MA 02119
December 17, 2012
MEETING NO. 2012-12

AGENDA

I. Call to Order

A. Minutes of Meetings

1. Minutes of the November 2, 2012 Meeting

B. Executive Director's Report

C. Information Report

1. Disbursement Ratification 10/1/12 - 11/30/12

II. General Management Issues

1. October 2012 Capital Improvement Program Budget
Variance Report

2. November 2012 Capital Improvement Program
Budget Variance Report

3. October 2012 Revenue and Expense Analysis

4. October 2012 Monthly Management Report

5. November 2012 Monthly Management Report

6. Informational Report on Change Orders Granted
October 1, 2012 through November 30, 2012



7. Informational Report on Affirmative Action Plan: Third Quarter Report for the period July 1, 2012 through September 30, 2012

III. Proposals and Contracts

A. Engineering Department

1. Commission authorization requested to authorize the Chief Engineer to negotiate and the Executive Director to execute a Contract with Green International Affiliates, Inc. for Professional Capital Survey Services for 2013 - 2015. The total cost of the Contract is not to exceed \$300,000.00.
2. Commission authorization requested to award Contract No. 12-309-005, Sewer and Drain Condition Monitoring in the City of Boston, to National Water Main Cleaning, Canton, MA, the lowest of three bidders, in the amount of \$220,251.10.
3. Commission authorization requested to award Contract No. 12-309-006, Roadway Restoration of Boston Water and Sewer Commission Excavation to Mario Susi & Son, Inc., the lowest of two bidders, in the amount of \$3,608,437.30.
4. Commission authorization requested to authorize the Executive Director to advertise for bids Contract No. 12-308-006, Replacement and Rehabilitation of Water, Sewer and Drain Pipes in Charlestown, Hyde Park, Roslindale, South End and West Roxbury.



5. Commission authorization requested to authorize the Executive Director to execute an amendment to the Memorandum of Understanding (MOU) and the Chief Financial Officer to execute an amendment to Financial Assistance Agreement (FAA) between the Commission and the Massachusetts Water Resources Authority (MWRA) for Implementation of CSO Control Projects. Amendment No. 13 will increase the financial award amount by \$1,865,818.34 from \$287,585,597.90 to \$289,451,416.24 and revise the language of the MOU and FAA in regard to the total award amount and interest.
6. Commission authorization requested to authorize the Executive Director to advertise for bids for Contract No.12-309-009 for Drainage, Water and Sewerage Improvements to separate sewers along A Street near Gillette in South Boston, The estimated cost of this project is approximately \$8,085,000.00.
7. Commission authorization requested to authorize the Executive Director to solicit proposals for Engineering Services to conduct a Condition Assessment of ten (10) BWSC own Pump Stations and provide a Capital Improvement Plan for necessary replacements and upgrades.



8. Commission authorization requested to approve additional funds in the amount of \$56,988.36 for BWSC Contract 08-308-005, Water Relay and Drain/Sewer Rehabilitation in Allston/Brighton, Jamaica Plain, and Mattapan. The additional funds are requested to cover an additional change order. The original contract value is \$1,493,718.93. Additional funding in the amount of \$121,061.88 was previously approved for payment on three items that overran and for earlier change orders. This additional funding request, in addition to the previously approved amount will increase the contract value by 11.92% to a new contract value of \$1,671,769.17.
9. Commission authorization requested to authorize staff to negotiate and the Executive Director to execute a contract with Rooter Express LLC to line leaking sewer laterals at 26 properties for an amount not to exceed \$226,886.92.

B. Operations

1. Commission authorization requested to authorize appropriate Staff to negotiate and the Executive Director to execute a three-year contract with AllOne Health Resources of Woburn, Massachusetts for drug and alcohol testing services. The cost to perform the work of the contract shall not exceed \$100,000.00. The contract period will be January 1, 2013 through December 31, 2015.



2. Commission authorization requested to authorize the Executive Director to waive public advertisement and award contracts for natural gas, electricity and water/sewer utility services in 2013. Contracts would be awarded as follows: National Grid (natural gas), \$240,000.00; NSTAR (electrical delivery services), \$400,000.00; HESS Corporation (electrical generation/supply services), \$350,000.00; and the Boston Water and Sewer Commission (water/sewer services), \$74,000.00. the total amount of the contracts for utility services in 2013 is \$1,064,000.00.
3. Commission authorization requested to authorize the Executive Director to utilize City of Boston Contract No. 36033-13, "Professional Records Keeping, Print and Data Technology Storage", and enter into an agreement with Retrievox, Inc. of Peabody, Massachusetts for archiving services. The total cost of the contract shall not exceed \$70,000.00. The contract period would be from January 1, 2013 through June 30, 2015.
4. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract CLT06 for the purchase of work clothing. The total amount of purchases under Contract CLT06 in 2013 shall not exceed \$70,000.00.
5. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract OFF20, "Office, School and Library Furniture, Accessories and Installation for the purchase of office furniture in 2013. The total amount of purchases under Contract OFF20 will not exceed \$50,000.00 in 2013.



6. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract OFF28, "Office Supplies, Recycled Paper and Envelopes", for the purchase of office supplies, copy paper and office equipment. The total amount of purchases under Contact OFF28 shall not exceed \$75,000.00 in 2013.
7. Commission authorization requested to authorize the Executive Director to utilize the Massachusetts State Contract No. ITT46, "Communication and Network Services", for the purchase of cellular telephone service and 2-way direct connect communication and equipment. The total amount of purchases under Contract No. ITT46 shall not exceed \$60,000.00 in 2013.
8. Commission authorization requested to authorize the Executive Director to utilize Commonwealth of Massachusetts Contract No. VEH83, "Tires & Tubes, New & Retread", for the purchase of replacement tires. The total amount of purchases under Contract No. VEH83 shall not exceed \$35,000.00 in 2013.
9. Commission authorization requested to authorize the Executive Director to utilize Commonwealth of Massachusetts Contract No. VEH89, "Motorized Vehicle Parts, Accessories & Supplies", for the purchase of vehicle replacement parts, supplies, fluids and oils. The total amount of purchases under Contract No. VEH89 shall not exceed \$95,000.00 in 2013.
10. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contracts ENE31 and ENE33 for the purchase of unleaded gasoline and biodiesel fuel for the Commissions fleet of vehicles. The total amount of purchases of fuel under State Contracts shall not exceed \$450,000.00 in 2013



11. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract FAC 28 for the purchase of industrial, commercial and safety equipment and supplies. The total amount of purchases under Contract FAC 28 in 2013 shall not exceed \$200,000.00.
12. Commission authorization requested to authorize the Executive Director to award Contract No. 13-103-001, for the purchase of processed gravel to Patriot Recycling Corporation, D/B/A - C. Carney Environmental of Raynham, Massachusetts, the lowest responsive bidder of seven (7) bidders, in an amount not to exceed \$41,320.00.
13. Commission authorization requested to authorize the Executive Director to award Contract No. 13-103-003, for the purchase of cold patch liquid asphalt blend, to Lorusso Corporation of Plainville, Massachusetts, the lowest responsive bidder of three (3) bidders, in an amount not to exceed \$77,954.50.
14. Commission authorization requested to authorize the Executive Director to award Contract No. 13-201-001 for janitorial building services to KeeClean Management Inc. of Shelton, Connecticut, the lowest eligible and responsive bidder of ten (10) bidders, in an amount not to exceed \$586,627.56.
15. Commission authorization requested to reject all bids for Contract No. 13-201-003, "Overhead Door-Preventative Maintenance Services", without penalty, on the grounds that it is in the best interest of the Commission under applicable law and the Contract Documents and authorize re-advertisement of the contract.



16. Commission authorization requested to award Contract No. 13-201-004, "Disposal of Waste Sewer Cleanings", to Charter Environmental, Inc. of Boston, Massachusetts, the sole bidder, in an amount not to exceed \$148,900.00.
17. Commission authorization requested to award Contract No. 13-303-001, "Emergency Repairs to Water Services", to Metro Equipment Corporation of Braintree, Massachusetts, the lowest responsive bidder of four (4) bidders, in an amount not to exceed \$692,988.28.
18. Commission authorization requested to award Contract No. 13-303-002, "Emergency Repairs to Sewers and Drains", to C. Naughton Corp. of Weymouth, Massachusetts, the lowest responsive bidder of four (4) bidders, in an amount not to exceed \$535,075.10.
19. Commission authorization requested to award Contract No. 13-303-003, "Paving of Water and Sewer Excavations", to E.J. Paving Co. of Methuen, Massachusetts, the lowest responsive bidder of five (5) bidders, in an amount not to exceed \$567,299.20.
20. Commission authorization requested to award Contract No. 13-303-004, "Reconstruction of Sewerage Works", to Unified Contracting, Inc. of Melrose Massachusetts, the lowest responsive bidder of four (4) bidders, in an amount not to exceed \$500,615.40.
21. Commission authorization requested to award Contract No. 13-303-005, "Non-Destructive Excavation for Water Services", to BSI Engineering, Inc. of Boston, Massachusetts, the lowest responsive bidder of three (3) bidders, in an amount not to exceed \$600,820.00.



22. Commission authorization requested to award Contract No. 13-303-007, "Disposal/Reuse of Waste Catch Basin Cleanings", to Solid Waste Solutions of Northfield, Massachusetts, the lowest responsive bidder of three (3) bidders, in the amount of \$514,500.00.
23. Commission authorization requested to award Contract No. 13-303-008, "Citywide Catch Basin Cleaning", to Rapid Flow, Inc. of Revere, Massachusetts, the lowest responsive bidder of five (5) bidders, in an amount not to exceed \$403,154.80.
24. Commission authorization requested to award Contract No. 13-303-009, "Cleaning and Television Inspection of Sewers and Storm Drains", To Rapid Flow, Inc. of Revere, Massachusetts, the lowest responsive bidder of five (5) bidders, in an amount not to exceed \$303,440.60.
25. Commission authorization requested to award Contract No. 13-303-010, "Reconstruction of Sidewalks Citywide", to P.G. Construction, Inc. of Quincy, Massachusetts, the lowest responsive bidder of five (5) bidders, in an amount not to exceed \$538,365.60.
26. Commission authorization requested to award Contract No. 13-303-011, "Permanent Restoration of Street Excavations", to Mario Susi & Son, Inc. of Dorchester, Massachusetts, the lowest responsive bidder of two (2) bidders, in an amount not to exceed \$733,529.00.



C. Administration

1. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract 1650A and enter into an agreement with George H. Dean Company of Braintree, Massachusetts; Standard Modern Printing of Brockton, Massachusetts and Sterling Printing of Stoneham, Massachusetts for graphical design and printing services of Commission publications in an amount not to exceed \$148,000.00.
2. Commission authorization requested to authorize the Executive Director to utilize the Massachusetts State Contract for temporary personnel services in an amount not to exceed \$15,000.00.

D. Finance

1. Commission authorization requested to award Contract #13-105-001, for the purchase of Customer Billing and Return Envelopes, to Elite Envelope located in Randolph, MA, the lowest responsive bidder of the two bids received in the amount not to exceed \$32,082.12.

E. Planning and Development

1. Commission authorization requested to award a contract in an amount not to exceed \$126,000 to Oracle Corporation for maintenance and technical support on the Commission's Human Resource/Financial Management System for the period January 1, 2013 to December 31, 2013. Maintenance and technical support services will be purchased under State Contract #ITS19.



2. Commission authorization requested to enter into a 5 year lease agreement in an amount not to exceed \$6,994.64 per month or \$419,678.40 over the 60 month period, with Xerox Corporation for the leasing of 1 Xerox D125 Copier/Printer and 23 Xerox WorkCentre 7556 Copier/Printers for the period December 1, 2012, to November 30, 2017. Authorization is also requested to purchase associated color impression charges in an amount estimated not to exceed \$1,742 per month until the lease is cancelled or the term of the lease has expired. The lease agreement will be purchased under the Massachusetts Higher Education Consortium Contract #MHEC-MC10-F07.
3. Commission authorization requested to award a contract in an amount not to exceed \$68,000 to Oracle Corporation for annual maintenance and technical support services on the Commission's Oracle Relational Database Management Systems and related software for the period January 1, 2013 to December 31, 2013. These services will be purchased under the Commonwealth of Massachusetts contract #ITS19.
4. Commission authorization is requested to purchase wireless, telecommunication, radio and internet services from Verizon Wireless/Verizon New England, Inc. in an amount not to exceed \$140,580 for the period January 1, 2013 to December 31, 2013. These services will be purchased under Commonwealth of Massachusetts contract #ITT46
5. Commission authorization requested to purchase telecommunication services from Paetec Communications, Inc. in an amount not to exceed \$36,000 for the period January 1, 2013 to December 31, 2013. These services will be purchased under Commonwealth of Massachusetts contract #ITT46.



6. Commission authorization requested to award a contract in an amount not to exceed \$25,000 to Radio Satellite Integrators, Inc. for annual maintenance and technical support services on the Commission's Automatic Vehicle Location System for the period January 1, 2013 to December 31, 2013. Authorization is also requested to waive the advertisement requirement as described in Article III, Section O, Sub-Section 2 of the Commission's Policy on Procurement.

F. Miscellaneous

1. Commission authorization requested to adopt the amended By-Laws of the Boston Water and Sewer Commission.

IV. Personnel Actions

A. New Hires Report

V. Legal

A. Litigation

B. Hearings

1. Commission authorization requested that the Decision of the Special Examiner in the Appeal No. 2011-12 be affirmed.
2. Commission authorization requested that the Decision of the Special Examiner in the Appeal No. 2011-21 be affirmed

VI. Other Business