



# Property and Construction Management Department

Boston Public Facilities Department  
Thomas M. Menino, Mayor  
Michael J. Galvin, Chief of Public Property

Public Facilities Commission  
Patrick Harrington, Chairman  
Michael Hatfield, Commissioner  
John Walsh, Commissioner

November 8, 2012

Location: 26 Court Street, 10<sup>th</sup> Floor, Conf. Rm. 10C  
Boston, MA 02108  
Meeting Time: 2:00 p.m.

Dear Commissioners:

I recommend that the votes noted below and incorporated into the AGENDA, be approved by the Commission at its November 8, 2012 meeting:

RECEIVED  
CITY CLERK'S OFFICE  
2012 NOV - 6 P 2:07  
BOSTON, MA

- |   |   |                     |
|---|---|---------------------|
| <b>VOTE 1</b><br><b>Jim</b><br><b>McQueen</b> | <b>CONTRACT TO ARROWSTREET, INC.:</b> To provide architectural design and construction administration services associated with the Fenway High School Additions and Renovations project.                | <b>\$761,132.00</b> |
| <b>VOTE 2</b><br><b>Scott Dupre</b>           | <b>CONTRACT TO RICHARD D. KIMBALL CO.:</b> To provide architectural design and construction administration services associated with the Air Conditioning Systems for the City Hall Data Center project. | <b>\$74,000.00</b>  |

**PUBLIC FACILITIES DEPARTMENT  
AGENDA  
PUBLIC FACILITIES COMMISSION  
November 8, 2012**

**VOTE 1:** That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, without further advertising, pursuant to a publicly advertised request for qualifications in the Boston Globe on July 2, 2012, to Arrowstreet, Inc. a Massachusetts corporation, with an office at 212 Elm Street, Somerville, MA 02114. Under the terms of this contract, Arrowstreet, Inc. will provide architectural design and construction administration services associated with the Fenway High School Additions & Renovations project. The scope of work includes: mechanical, electrical, plumbing, fire protection and Massachusetts Architectural Access Board upgrades to the existing 76,000 square foot Mission Hill School building and the addition of a new two-level cafetorium to accommodate the Fenway High School; demolition of existing partitions to make way for larger classrooms and/or offices; patch and repair walls, ceilings and floors; install new elevator and infill existing stair; constructing new science labs with fume hoods and plumbing; installing additional electrical outlets and chemical waste drains; and upgrades to other classrooms. The term of this contract shall be 156 weeks from the date of execution at a cost not to exceed \$761,132.00, including \$175,646.00 for additional services, which is a fixed fee of 8.15% based on an estimated construction cost of \$7,183,000.00. The Director is also authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**VOTE 2:** That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, without further advertising, pursuant to a publicly advertised request for qualifications in the Boston Globe on April 23, 2012, to Richard D. Kimball Company, a Massachusetts corporation, with an office at 70 Fargo Street, Boston, MA 02210. Under the terms of this contract, Richard D. Kimball Company will provide architectural design and construction administration services associated with the Air Conditioning Systems for City Hall Data Center project. The scope of work includes all architectural and engineering services associated with air-conditioning upgrades, including the replacement of the existing cooling tower and computer room air conditioning; design an appropriate system for cooling the Data Center equipment giving consideration to efficiency, reliability and growth; and construction administration. The term of this contract shall be 104 weeks from the date of execution at a cost not to exceed \$74,000.00 including \$18,000.00 for additional services, which is a fixed fee of 8% based on an estimated construction cost of \$700,000.00. The Director is also authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.