

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Corporation and Administrative Agency

Tuesday, September 11, 2012, 8:30 a.m.

South Boston Branch

646 East Broadway, South Boston, MA 02127

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BOSTON, MA

AGENDA

I. Chairman's Report

Jeffrey B. Rudman

A. Introduction of South Boston Branch Librarian, Ms. Frances Francis

B. Review and Approval of Minutes for the Trustees Meetings

- Administrative Agency Meeting, May 8, 2012 (Attachment 1)
- Administrative Agency Annual Meeting, May 8, 2012 (Attachment 2)
- Corporation Annual Meeting, May 8, 2012 (Attachment 3)

C. Trustees Annual Staff Recognition and Appreciation Celebration

Friday, November 2, 2012, 6 – 11 p.m. Central Library, Copley Square

II. President's Report

Amy E. Ryan

A. Collections of Distinction (Draft) Discussion

- Collections of Distinction (Draft) (Attachment 4)
- Collections of Distinction Candidates - Preliminary List (Draft) (Attachment 5)
- Special Collections Committee: Charge (Attachment 6)
- Special Collections Committee Members (Attachment 7)

**VOTED: that, the Trustees of the Public Library of the City of Boston approve the charge of the Boston Public Library Special Collections Committee**

B. Boston Public Library Development Strategies with Affiliate Partners

- Norman B. Leventhal Map Center  
Ms. Jan Spitz, Executive Director
- Associates of the Boston Public Library  
Ms. Louisa Stephens, Executive Director
- Boston Public Library Foundation  
Mr. David McKay, Executive Director

C. Gifts, Grants, Donations to the Boston Public Library, Fiscal Year 2012 Report (Attachment 8)

Mr. Sean Nelson, Chief Financial Officer

**VOTED: that, the Trustees of the Public Library of the City of Boston accept the Boston Public Library Gifts, Grants, Donations to the Boston Public Library in the Fiscal Year 2012**

D. Johnson Building Initiative Report

Mr. David Leonard, Director of Administration and Technology

Delegation of Approval of the "Marketing Study for Conference and Commercial Space in the Johnson Building of the Boston Public Library" to the Trustees Finance and Audit Committee

**VOTED: that, the Trustees of the Public Library of the City of Boston delegate approval of the award of the "Marketing Study for Conference and Commercial Space in the Johnson Building of the Boston Public Library" to the Trustees Finance and Audit Committee**

E. Integrated Library System Implementation Plan

Mr. David Leonard, Director of Administration and Technology

III. Fellowes Athenaeum Trust Advisory Committee

Chair Evelyn Arana-Ortiz

A. FY 13 Programmatic Plan Report (Attachment 9)

IV. Finance & Audit Committee

Chair Evelyn Arana-Ortiz

A. E-Rate Report

Mr. David Leonard, Director of Administration and Technology

B. Room Rental Rate Proposal

Mr. David Leonard, Director of Administration and Technology

**VOTED: that, the Trustees of the Public Library of the City of Boston approve the proposal of the daytime rental rate for the Popular Reading Room of \$2,500 between the hours of 8 a.m. and 4 p.m. for a minimum of four hours**

C. Beverage Service in the Courtyard Restaurant

Mr. Sean Nelson, Chief Financial Officer

**VOTED: that, the Trustees of the Public Library of the City of Boston approve alcoholic beverage service at the Courtyard Restaurant**

V. New Business

Jeffrey B. Rudman

VI. Public Comment

Jeffrey B. Rudman

VII. Adjournment

Jeffrey B. Rudman

VIII. Executive Session

Proposed Revised Bylaws

Ms. Maribeth Cusick, Assistant Corporation Counsel, City of Boston Law Department

Upcoming Trustee Meetings

- Tuesday, November 13, 2012 3:00 p.m., Honan-Allston Branch
- Tuesday, January 8, 2013, 3:00 p.m., Parker Hill Branch
- Tuesday, March 12, 2013, 8:30 a.m., Central Library, Copley Square
- Wednesday, May 22, 2013 Annual Meeting 8:30 a.m., Central Library, Copley Square (Note: change in date)

**Trustees of the Public Library of the City of Boston**  
**Jeffrey B. Rudman, Chairman; Evelyn Arana-Ortiz, Vice Chair**  
**Zamawa Arenas, Carol Fulp, Paul A. La Camera**  
**Dennis Lehane, Byron Rushing**

**President, Amy E. Ryan**  
**Clerk of the Board, Nancy Grilk**