

**Boston Water and  
Sewer Commission**

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MEETING OF THE  
BOSTON WATER AND SEWER COMMISSION  
980 HARRISON AVENUE  
BOSTON, MA 02119  
DECEMBER 15, 2011  
MEETING NO. 2011-12

AGENDA

- I. Call to Order
  - A. Minutes of Meetings
    1. Minutes of the November 17, 2011 Meeting
  - B. Executive Director's Report
  - C. Information Report
    1. Disbursement Ratification 11/1/11-11/30/11
  
- II. General Management Issues
  1. November 2011 Capital Improvement Program Budget Variance Report
  2. November 2011 Revenue and Expense Analysis
  3. November 2011 Monthly Management Report
  4. Informational Report on Change Orders granted November 1 through November 30, 2011
  5. Proposed 2012 - 2014 Capital Improvement Program



### III. Proposals and Contracts

#### A. Engineering Department

1. Commission authorization requested to authorize the Executive Director to advertise for bids for Contract No. 11-309-008 for Sewerage and Water Works Improvements in the Fenway. The estimated cost of this project is approximately \$2,400,000.00.
2. Commission authorization requested to advertise for bids for Contract No. 11-308-001, Water and Sewerage Works Improvements in South Boston.
3. Commission authorization requested to authorize the Executive Director to advertise for bids for Contract No. 11-309-001, Replacement and Rehabilitation of Drain and Sewer Pipes in Allston/Brighton, Back Bay/Beacon Hill, City Proper, Dorchester, East Boston, Fenway/Kenmore, Jamaica Plain, Roxbury and West Roxbury.
4. Commission authorization requested to authorize the Executive Director to approve funding to pay for police details for Planning Division Projects in 2012 in an amount not to exceed \$100,000.
5. Commission authorization requested to authorize the Executive Director to approve funding to pay for police details for Planning Division Projects in November and December 2011 in an amount not to exceed \$30,000.
6. Commission authorization requested to authorize the Executive Director to advertise for bids for Contract No. 11-309-001, Replacement and Rehabilitation of Drain and Sewer Pipes in Allston/Brighton, Back Bay/Beacon Hill, City Proper, Dorchester, East Boston, Fenway/Kenmore, Jamaica Plain, Roxbury and West Roxbury.



7. Commission authorization requested to authorize the Executive Director to negotiate and execute a contract with Weston & Sampson for Licensed Site Professional Services at a cost not to exceed \$300,000.00.
8. Commission authorization requested to authorize the Executive Director to advertise a contract for sewer and drain video inspection services in the amount of \$127,000.00.
9. Commission authorization requested to authorize the appropriate staff to negotiate and the Executive Director to execute a contract with BSI Engineering, Inc. (BSI) for Professional Subsurface Investigation Services for 2012-2014. The total cost of the contract is not to exceed \$300,000.00.
10. Commission authorization requested to advertise for bids for Contract No. 11-309-012, for a 4-Year contract from 2012 to 2015 for pavement restoration in the BOS 076, BOS 078, BOS 079, and BOS 080 CSO Areas of South Boston. The estimated total cost of this project is \$11,325,000.00.
11. Commission authorization requested to advertise for bids for Contract No. 11-309-007, for drainage, water and sewerage works improvements in the Contract 4 section of the Reserved Channel Sewer Separation Project in South Boston in Dorchester. The estimated total cost of this project is \$12,875,000.00.

#### B. Operations

1. Commission authorization requested to authorize the Executive Director to award Contract No. 12-103-003, for the purchase of cold patch liquid asphalt blend, to T.L. Edwards, Inc. of Avon, Massachusetts, the lowest responsive bidder of two (2) bidders, in an amount not-to-exceed \$88,049.50.



2. Commission authorization requested to authorize the Executive Director to enter into a three (3) year agreement with the City of Boston's Property Management Department - Boston Municipal Protection Services to provide security services at the Commission Headquarters and Material Handling Facility, in an amount not-to-exceed \$1,223,503.93. The term of the agreement would be from January 1, 2012 through December 31, 2014.
3. Commission authorization requested to authorize the Executive Director to award Contract No. 12-201-002, "Elevator Maintenance and Repair Services" to Eagle Elevator of Boston, Massachusetts, the lowest responsive bidder of six (6) bidders, in an amount not-to-exceed \$58,896.00. The contract would be in effect for the three (3) year period commencing January 1, 2012 through December 31, 2014.
4. Commission authorization requested to authorize the Executive Director to award Contract NO. 12-201-001 "Fire Alarm and Sprinkler System Maintenance and Repair Services" to American Service Company of Quincy, Massachusetts, the lowest responsive bidder of five (5) bidders in an amount not-to-exceed \$65,220.00. The contract would be in effect for the three (3) year period commencing January 1, 2012 through December 31, 2014.
5. Commission authorization requested to award Contract No. 11-201-014, "Material Handling Facility - Fixed Standby Generator Upgrade" to Jupiter Electric, Inc. of Salisbury, Massachusetts, the lowest responsive bidder of six (6) bidders, in the amount of \$104,900.00.



6. Commission authorization requested to authorize the Executive Director to utilize Commonwealth of Massachusetts Contract No. OVM 03, "Automotive Fluids & Bulk Oils", for the purchase of vehicle fluids and oils. The total amount of purchases under Contract No. OVM 03 shall not exceed \$25,000.00 in 2012.
7. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contracts ENE31 and ENE33 for the purchase of unleaded gasoline and biodiesel fuel for the Commissions fleet of vehicles. The total amount of purchases of fuel under State Contracts shall not exceed \$450,000.00 in 2012.
8. Commission authorization requested to authorize the Executive Director to utilize Commonwealth of Massachusetts Contract No. VEH83, "Tires & Tubes, New & Retread", for the purchase of replacement tires. The total amount of purchases under Contract No. VEH83 shall not exceed \$35,000.00 in 2012.
9. Commission authorization requested to authorize the Executive Director to award Contract No. 12-103-001, for the purchase of processed gravel to Mario Susi & Sons, Inc. of Dorchester, Massachusetts; the lowest responsive bidder of four (4) bidders, in an amount not-to-exceed \$48,944.00.
10. Commission authorization requested to award Contract No. 12-303-008, "Catch Basin Cleaning, Citywide", to Road-Way Maintenance Services of Plymouth, Massachusetts, the lowest responsive bidder of five (5) bidders, in an amount not-to-exceed \$468,449.20.



C. Administration

1. Commission authorization requested to authorize the Executive Director to utilize the Massachusetts State Contract for temporary personnel services in an amount not to exceed \$40,000.00
2. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract 1650A and enter into an agreement with Touchmark Inc. of Boston, Massachusetts, Standard Modern Printing of Brockton, Massachusetts and Sterling Printing of Stoneham for graphical design and printing services of Commission publications in an amount not to exceed \$145,000.00

D. Finance

E. Planning and Development

1. Commission authorization requested to purchase wireless, telecommunication, radio and internet services from Verizon Wireless/Verizon New England, Inc. in an amount not to exceed \$123,300 for the period January 1, 2012 to December 31, 2012. These services will be purchased under Commonwealth of Massachusetts contract #'s ITT09 & Itt37.
2. Commission authorization is requested to award a contract in an amount not to exceed \$126,000 to Oracle Corporation for maintenance and technical support on the Commission's Human Resource/Financial Management System for the period December 17, 2011 to December 16, 2012. Maintenance and technical support services will be purchased under State Contract # ITS19.



3. Commission authorization is requested to award a contract in an amount not to exceed \$58,000 to Oracle Corporation for annual maintenance and technical support services on the Commission's Oracle Relational Database Management Systems for the period January 1, 2012 to December 31, 2012. These services will be purchased under the Commonwealth of Massachusetts Contract #ITS19.
4. Commission authorization requested to award a contract in an amount not to exceed \$25,000 to Radio Satellite Integrators, Inc. for annual maintenance and technical support services on the Commission's Automatic Vehicle Location System for the period January 1, 2012 to December 31, 2012. Authorization is also requested to waive the advertisement requirement as described in Article III, Section O, Sub-Section 2 of the Commission's Policy on Procurement.
5. Commission authorization requested to purchase telecommunication services from Paetec Communications, Inc. in an amount not to exceed \$38,040 for the period January 1, 2012 to December 31, 2012. These services will be purchased under Commonwealth of Massachusetts Contract #ITT09.

F. Miscellaneous

1. Commission authorization requested to authorize the Executive Director to advertise a Request for Proposals for a three year contract for Insurance Consulting Services for a cost not to exceed \$180,000.00.



2. Commission authorization requested to authorize the appropriate staff to negotiate and the Executive Director to execute a Contract with JW Software for the installation of "FileHandler" an electronic claims tracking system in the Legal Department and to increase the \$75,000 installation cost originally requested to a not to exceed cost of \$109,700.

#### IV. Personnel Actions

- A. New Hires Report

#### V. Legal

- A. Litigation

- B. Hearings

#### VI. Other Business

1. Commission authorization requested to Authorize the Executive Director to utilize New England Water Works Association (NEWWA) to provide personnel training in 2012 for an amount not to exceed seventy thousand dollars (\$70,000.00).

#### VII. Executive Session