

**Boston Water and  
Sewer Commission**

980 Harrison Avenue  
Boston, MA 02119-2540  
617-989-7000

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MEETING OF THE  
BOSTON WATER AND SEWER COMMISSION  
980 HARRISON AVENUE  
BOSTON, MA 02119  
SEPTEMBER 29, 2014

MEETING NO. 2014-09

- I. Call to Order
  - A. Minutes of Meeting
    - 1. Minutes of the August 26, 2014 Meeting
  - B. Executive Director's Report
  - C. Information Report
    - 1. Disbursement Ratification Schedules  
(A, B, C & D August 20, 2014 – September 19, 2014)
    - 2. Informational Report on Change Orders Granted August 1 – August 31, 2014.
  
- II. General Management Issues
  - 1. August 2014 Capital Improvement Program Budget Variance Report.
  - 2. August 2014 Revenue and Expense Analysis
  - 3. August 2014 Monthly Management Report.



### III. Proposals and Contract

#### A. Engineering Department

1. Recommendation to award Contract No. 12-308-008, Replacement and Rehabilitation of Water Pipes and Replacement of Sewer Pipe in Back Bay/Beacon Hill and City Proper.
2. Requested for authorization to advertise the 2015 annual contracts for catch basin cleaning.
3. Additional funding for participation in Boston Public Works Department Contract No. C.I.P. 13-32.
4. Authorization to execute Amendment No. 1 to Contract 11-206-012 with CDM Smith.
5. Recommendation to award Contract No. 14-309-003. Roadway Restoration of Boston Water and Sewer Commission Excavation.
6. Requested for authorization to negotiate and execute a contract with the University of New Hampshire (UNH) for a feasibility study and preliminary design of gravel wetland in storm drainage tributary area 18G SDO 233.

#### B. Operations

1. Authorization to negotiate and to execute a contract for water sampling services.

#### C. Administration

1. Authorization to negotiate and execute a three-year contract for food and beverage services at the Commission's Headquarters Building.
2. Authorization to advertise a three year contract for fire alarm and fire sprinkler systems for inspection, testing, preventative maintenance and repair services.



3. Authorization to waive public advertisement and negotiate for execution a sole source contract for the purchase Meter Transmission Units and related components for the Commission's Automatic Meter Reading System.
4. Permission to purchase large meters from Neptune Technology Group, Inc.
5. Requested for authorization to purchase Large Water Meters.
6. Authorization to award contract 14-103-012 for the purchase of Fire Flow Water Meters.
7. Authorization to advertise a Request for Proposals for professional engineering services for facility repairs at the Commission's Material Handling Facility.
8. Authorization to award DLT Solutions AutoCAD maintenance.
9. Authorization to use the Commonwealth of Massachusetts contract Operational Service Division Contract with Gartner Inc. for IT Executive Program and Industry Advisory Services.

#### D. Finance

1. Authorization to negotiate and execute a contract with O'Connor & Drew P.C. as the Commission's Independent Auditors.
2. Request for authorization to solicit bids for proposals in 2015, Purchase Service contracts.
3. Proposed Renewal and Replacement of outstanding Letters of Credit

#### E. Planning and Development

#### F. Miscellaneous

### IV. Personnel Actions

1. New Hires Report



## V. Legal

- A. Litigation
- B. Hearings
- C. Contracts

## VI. Other Business

## VII. Executive Session

1. Minutes of the August 26, 2014 Meeting
2. September 2014 Consent Decree Compliance Update

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**PUBLIC NOTICE**

The Boston Water and Sewer Commission will hold a Regular Meeting on Monday, September 29, 2014 at 10:00 AM in the Third Floor Board Room, Boston Water and Sewer Commission, 980 Harrison Avenue, Boston, Massachusetts 02119.

A handwritten signature in black ink, reading "Henry F. Vitale". The signature is written in a cursive, flowing style. The first letter "H" is large and prominent. The signature is positioned above a horizontal line.

Henry F. Vitale  
Executive Director/CFO & Treasurer