Environment and Energy

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Environment and Energy

James W. Hunt, Chief of Environment and Energy

Cabinet Mission

The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

Operating Budget	*Program Name*	*Total Actual '04*	*Total Actual '05*	*Total Approp '06*	*Total Budget '07*
	Environment Department	961,761	1,044,156	1,184,358	1,315,787
	Inspectional Services Dept	13,032,269	13,602,169	14,281,432	14,456,704
	Total	***13,994,030***	***14,646,325***	***15,465,790***	***15,772,491***

Capital Budget Expenditures		*Actual 04*	*Actual 05*	*Estimated 06*	*Projected 07*
	Environment Department	18,880	134,711	933,129	100,000
	Total	***18,880***	***134,711***	***933,129***	***100,000***

External Funds Expenditures		*Total Actual '04*	*Total Actual '05*	*Total Approp '06*	*Total Budget '07*
	Environment Department	1,083,902	738,455	178,932	372,896
	Inspectional Services Dept	13,707	5,004	48,132	47,055
	Total	***1,097,609***	***743,459***	***227,064***	***419,951***

Environment Department Operating Budget

Bryan Glascock, Commissioner Appropriation: 303

Department Mission

The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

FY07 Performance Objectives

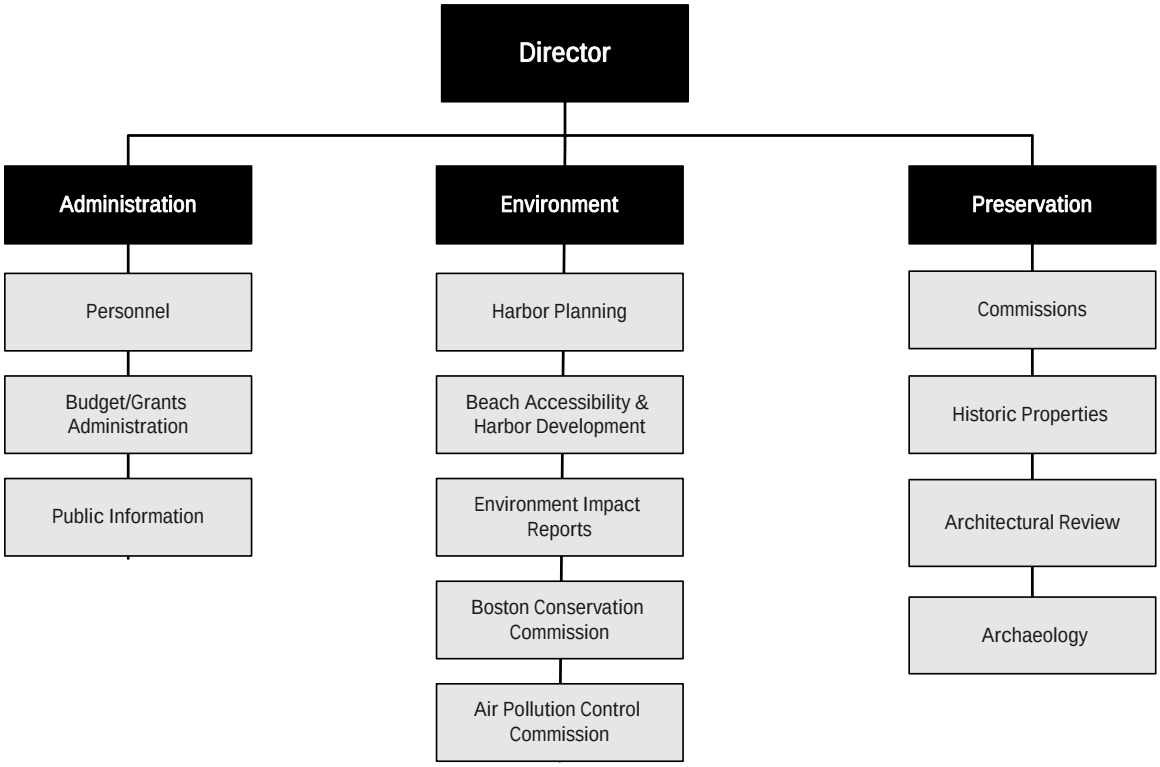
- To maximize protection of the environment by providing comments on behalf of the City on Environmental Impact Statements/Reports (EIS/Rs), Chapter 91 notifications, and other federal and state reviews.
- To preserve historic character and significant architectural features in the City.
- To guarantee public access to the water's edge.
- To protect air quality via permitting and enforcement.

Operating Budget	Program Name	Total Actual '04	Total Actual '05	Total Approp '06	Total Budget '07
	Environment	961,761	1,044,156	1,184,358	1,315,787
	Total	***961,761***	***1,044,156***	***1,184,358***	***1,315,787***

External Funds Budget	Fund Name	Total Actual '04	Total Actual '05	Total Approp '06	Total Budget '07
	Archeological Collection	0	0	37,493	42,507
	Boston Pollution Abatement Fd	3,090	32,641	58,440	299,389
	Central Artery	20,984	10,192	0	0
	Ground Water Well System	1,000,000	600,000	50,000	0
	Mayor's Green Bldg Task Force	0	16,038	0	0
	Municipal Waterway	31,246	10,289	14,999	10,000
	National Register Nomination	28,583	16,623	18,000	21,000
	Retrofit Program	0	52,673	0	0
	Total	***1,083,902***	***738,455***	***178,932***	***372,896***

Selected Service Indicators		Actual '04	Actual '05	Approp '06	Budget '07
	Personnel Services	778,735	866,977	1,067,968	1,106,816
	Non Personnel	183,026	177,179	116,390	208,971
	Total	***961,761***	***1,044,156***	***1,184,358***	***1,315,787***

Environment Department Operating Budget



Authorizing Statutes

- Archaeology, MGLA c. 9, s.26-27c as amended by Ch. 152, Acts of 1982.
- Environmental, Ord. 1968, c.14; Ord. 1970, c. 10; MGLA c. 131, s.40.
- Administration, Ch.624m, s.1-10, Acts of 1982.
- Preservation, Ch.772, Acts of 1975 as amended; 36 CFR 60; MGLA c. 40C; Ord. 1983, c. 18; Ch. 616, Acts of 1955 as amended; Ch.625, Acts of 1966 as amended.
- Generally, St. 1898, c. 410, x. 23-4, 6; Special St. 1919, c.87, s.2;St. 1953, c.473,s.1;Rev. Ord. 1961, c.4,s.8; MGLA c.41, s.82-84.

Description of Services

The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust.

Department History

Personnel Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
51000 Permanent Employees	778,735	866,977	1,067,968	1,106,816	38,848
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	778,735	866,977	1,067,968	1,106,816	38,848
Contractual Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
52100 Communications	12,007	11,647	11,240	12,000	760
52200 Utilities	0	0	0	0	0
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	4,214	3,766	2,500	2,500	0
52800 Transportation of Persons	20	383	100	100	0
52900 Contracted Services	131,147	143,620	87,000	174,745	87,745
Total Contractual Services	147,388	159,416	100,840	189,345	88,505
Supplies & Materials	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	5,406	8,279	14,000	14,000	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	255	394	1,000	1,000	0
Total Supplies & Materials	5,661	8,673	15,000	15,000	0
Current Chgs & Oblig	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	486	398	550	695	145
Total Current Chgs & Oblig	486	398	550	695	145
Equipment	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	3,931	3,931
55600 Office Furniture & Equipment	11,630	416	0	0	0
55900 Misc Equipment	17,861	8,278	0	0	0
Total Equipment	29,491	8,694	0	3,931	3,931
Other	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	961,761	1,044,158	1,184,358	1,315,787	131,429

Department Personnel

Title	Union Code	Grade	Position	FY07 Salary
Chief of Environment and Energy	CDH		1	113,060
Commissioner	CDH		1	85,334
Receptionist/Secretary	MYG	14	1	34,017
Architect	MYO	9	1	52,875
Executive Asst	MYO	9	1	69,636
Executive Director	MYO	9	1	53,746
Senior Planner	MYO	9	1	69,636
Principal Administrative Assistant	MYO	8	1	64,755
Administrative Assistant	MYO	6	1	53,721
Archaeologist	MYO	6	1	53,721
Assistant Survey Director	MYO	6	1	44,315
Environ Assistant	MYO	6	2	104,011
Executive Secretary	MYO	6	1	53,721
Preservation Planner	MYO	6	3	161,162
Administrative Assistant	MYO	5	1	38,908
Grants Admin/Finance Spec	MYO	5	1	49,198
Total			***19***	***1,101,816***
Adjustments				
Differential Payments				0
Other				19,000
Chargebacks				0
Salary Savings				-14,000
FY07 Total Request				***1,106,816***

External Funds History

Personnel Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
51000 Permanent Employees	15,463	24,695	39,543	41,350	1,807
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	2,287	449	4,765	4,983	218
51500 Pension & Annuity	2,830	519	3,559	5,495	1,936
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	2,000	0	2,621	2,621
51900 Medicare	403	76	573	600	27
Total Personnel Services	20,983	27,739	48,440	55,049	6,609
Contractual Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	0	0	0	0	0
52900 Contracted Services	1,062,919	710,716	130,492	316,347	185,855
Total Contractual Services	1,062,919	710,716	130,492	316,347	185,855
Supplies & Materials	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	1,500	1,500
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	0	0	0	1,500	1,500
Current Chgs & Oblig	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	0	0	0	0	0
Total Current Chgs & Oblig	0	0	0	0	0
Equipment	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
Other	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	1,083,902	738,455	178,932	372,896	193,964

Program 1. Environment

Bryan Glascock, Manager Organization: 303100

Program Description

The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. The Environment Program works to protect and enhance the air, water and quality of life for Boston's residents, workers and visitors. The Program is focused on implementing the Mayor's commitment to sustainable development and the environment by reviewing environmental impact assessments, issuing permits and providing information and referral services on environmental issues. Through participation in the Harborpark Advisory Committee and various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Objectives

- To ensure compliance with parking freeze regulations in the City of Boston.
- To maximize protection of the environment by providing comments on behalf of the City on Environmental Impact Statements/Reports (EIS/Rs), Chapter 91 notifications, and other federal and state reviews.
- To preserve historic character and significant architectural features in the City.
- To guarantee public access to the water's edge.
- To protect air quality via permitting and enforcement.

Program Outcomes	*Actual '04*	*Actual '05*	*Projected '06*	*PLOS '07*
EIS/Rs comments	133	137	120	120
Number of project reviews for historic properties	1,985	2,009	2,100	2,000
Number of permit applications responded to			80	70
Number of parking permits issued			120	120

Selected Service Indicators	*Actual '04*	*Actual '05*	*Approp '06*	*Budget '07*
Quota	16	17	19	20
Personnel Services	778,735	866,977	1,067,968	1,106,816
Non Personnel	183,026	177,179	116,390	208,971
Total	***961,761***	***1,044,156***	***1,184,358***	***1,315,787***
Noise level complaints responded to	165	126	100	135

External Funds Projects

Central Artery/Third Harbor Tunnel

Project Mission

The Central Artery project was administered by the Massachusetts Highway Department. Funding for this project has ended. The project paid for an architect to review the impact of construction on historic and cultural properties and for an archaeologist to review archaeological data discovered during the construction phases. The Environment Department provided services in the areas of design and construction contract review, construction monitoring, and environmental review and enforcement.

National Register Nomination

Project Mission

The National Register Nomination is an annual grant from the Massachusetts Historical Commission. This survey and planning grant allows the Boston Landmarks Commission to retain a qualified preservation architect to review proposed projects affecting historic resources throughout the City of Boston.

Groundwater Trust

Project Mission

This project pays for the installation of groundwater monitoring wells in various areas of the city.

Municipal Waterways Account

Project Mission

This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.

Retrofit Program

Project Mission

This grant from the Environmental Protection Agency supported an initiative to retrofit all the diesel powered tourist trolleys in the City of Boston with oxidation catalyst systems, which reduced pollutant levels from their exhaust and served to improve air quality in the City of Boston.

Mayor's Green Building Task Force

Project Mission

The Mayor's Green Building Task Force was funded by Massachusetts Technology Collaborative. This program assisted Boston in becoming a leader of greenbuilding and development. Through focused discussions of market forces, public policy, and industry practice, the Task Force recommended strategies and actions to promote green building and development.

Boston Pollution Abatement Fund

Project Mission

The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by the Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking Freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310 CMR 7.33 and the Federal Clean Air Act.

Project Mission

This one time grant from the Massachusetts Historical Commission (MHC) supports the implementation of collections and management policy and database. The project assists staff from the University of Massachusetts Boston in completing targeted collections housed at the Boston Landmarks Commission.

Environment Department Capital Budget

Overview

Ensuring a clean, safe environment for those who live, work in or visit Boston is a top capital investment priority. Over the past several years, the city has authorized funds to clean up and conserve open space and water resources and to create new areas for passive and recreational use.

FY07 Major Initiatives

- Investment in open space acquisition.

Capital Budget Expenditures	Total Actual '04	Total Actual '05	Estimated '06	Total Projected '07
Total Department	**18,880**	**134,711**	**933,129**	**100,000**

Environment Department Project Profiles

BELLE ISLAND FISH COMPANY/CONDOR STREET REMEDIATION

Project Mission

Hazardous waste cleanup and site remediation. Funds for site testing, soil removal, and soil replacement. Upgrade site to serve as link in East Boston Greenways to the Harbor project.

Managing Department, Parks and Recreation Department ***Status,*** Complete

Location, East Boston

Authorizations

Source	Existing	FY07	Future	Non Capital Fund	Total
City Capital	1,615,000	0	0	0	1,615,000
Grants/Other	80,000	0	0	200,000	280,000
Total	1,695,000	0	0	200,000	1,895,000

Expenditures (Actual and Planned)

Source	Thru 6/30/05	FY06	FY07	FY08-11	Total
City Capital	570,425	750,000	25,000	269,575	1,615,000
Grants/Other	16,871	63,129	0	0	80,000
Total	587,295	813,129	25,000	269,576	1,695,000

OPEN SPACE ACQUISITION

Project Mission

Funding program for open space acquisition including the East Boston Greenway.

Managing Department, Parks and Recreation Department ***Status,*** Ongoing Program

Location, Citywide

Authorizations

Source	Existing	FY07	Future	Non Capital Fund	Total
City Capital	1,000,000	0	500,000	0	1,500,000
Grants/Other	0	0	0	0	0
Total	1,000,000	0	500,000	0	1,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/05	FY06	FY07	FY08-11	Total
City Capital	471,353	120,000	75,000	833,647	1,500,000
Grants/Other	0	0	0	0	0
Total	471,353	120,000	75,000	833,647	1,500,000

Inspectional Services Department Operating Budget

William J. Good III, Commissioner Appropriation: 260

Department Mission

The mission of the Inspectional Services Department (ISD) is to serve the public by protecting the health, safety, and environmental stability of Boston's business and residential communities. To this end, ISD effectively administers and consistently enforces building, housing, and environmental regulations within the City of Boston. The department will continue to use its resources to protect and improve the quality of life in Boston's neighborhoods by providing public information, education, and emergency services.

FY07 Performance Objectives

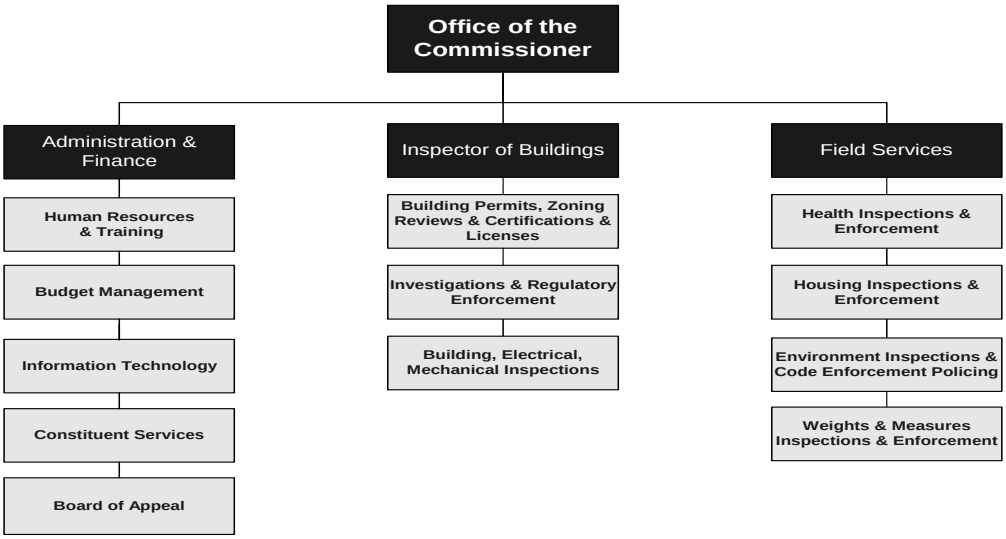
- To respond to constituent non-emergency requests for information within forty-eight hours.
- To educate the public and business community about the assistance and means available to keep their business and residential properties in compliance with applicable regulations.

Operating Budget	Program Name	Total Actual '04	Total Actual '05	Total Approp '06	Total Budget '07
	Commissioner's Office	842,108	860,383	668,519	625,993
	Administration & Finance	2,129,207	2,258,229	2,332,244	2,498,350
	Buildings & Structures	4,593,961	4,957,509	5,198,378	5,353,306
	Field Services	5,466,994	5,526,048	6,082,291	5,979,055
	Total	***13,032,270***	***13,602,169***	***14,281,432***	***14,456,704***

External Funds Budget	Fund Name	Total Actual '04	Total Actual '05	Total Approp '06	Total Budget '07
	Weights & Measures	13,707	5,004	48,132	47,055
	Total	***13,707***	***5,004***	***48,132***	***47,055***

Selected Service Indicators		Actual '04	Actual '05	Approp '06	Budget '07
	Personnel Services	11,047,708	11,462,539	12,235,994	12,211,721
	Non Personnel	1,984,562	2,139,630	2,045,438	2,244,983
	Total	***13,032,270***	***13,602,169***	***14,281,432***	***14,456,704***

Inspectional Services Dept Operating Budget



Authorizing Statutes

- Establishment, Ord. 1981, c. 19.
- Building and Structural Regulation, State Building Code, St. 1972, c.802; Swimming Pool, CBC Ord. 1989, c. 11; Elderly/Handicapped, CBC Ord. 9, s.500-505.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures, Ch.50, s. 1-6, Acts of 1817; CBC St. 9, s.; Ord. 9, s.; M.G.L. Chapter 6, M.G.L. Chapter 94; M.G.L. Chapter 98, Section 56 and M.G.L. 101.
- Rodent Control, State Sanitary Control, 5 CMR 140.
- Board of Appeals, CBC St. 9, s. 150-152; CBC Ord. 9, s. 350-351.
- Board of Examiners, CBC St. 9, s. 150-152; CBC Ord. 9, s. 150-151.

Description of Services

The Inspectional Services Department provides a broad range of regulatory services that include the inspection of buildings for compliance with building and public safety regulations, general housing inspections, and retail food establishment inspections for compliance with public health regulations. ISD coordinates and assists with building board-ups, hazardous waste removal, and short-term make-safe repair activities when serious incidents such as fires and building collapse occur. In addition, ISD collaborates with other public safety, human service, and law enforcement agencies to investigate and prosecute fraudulent contractors, environmental violators, and others that harm the quality of life in Boston's neighborhoods. ISD holds public information programs about its services and activities.

Department History

Personnel Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
51000 Permanent Employees	10,178,838	10,728,967	11,555,994	11,754,372	198,378
51100 Emergency Employees	0	0	0	2,148	2,148
51200 Overtime	743,489	590,546	600,000	360,200	-239,800
51600 Unemployment Compensation	42,147	5,969	10,000	15,000	5,000
51700 Workers' Compensation	83,235	137,057	70,000	80,000	10,000
Total Personnel Services	11,047,709	11,462,539	12,235,994	12,211,720	-24,274

Contractual Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
52100 Communications	158,561	160,531	146,586	146,750	164
52200 Utilities	60,518	72,563	72,138	86,565	14,427
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	16,728	11,968	20,000	20,000	0
52600 Repairs Buildings & Structures	212,061	318,494	216,347	251,131	34,784
52700 Repairs & Service of Equipment	119,691	119,540	101,545	105,986	4,441
52800 Transportation of Persons	225,894	231,193	230,524	230,524	0
52900 Contracted Services	348,992	308,433	343,930	342,717	-1,213
Total Contractual Services	1,142,445	1,222,722	1,131,070	1,183,673	52,603

Supplies & Materials	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
53000 Auto Energy Supplies	31,190	34,035	33,462	40,080	6,618
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	1,500	1,500	0
53600 Office Supplies and Materials	60,180	57,682	70,500	73,500	3,000
53700 Clothing Allowance	2,400	2,250	2,400	2,400	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	35,169	42,890	51,500	52,650	1,150
Total Supplies & Materials	128,939	136,857	159,362	170,130	10,768

Current Chgs & Oblig	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
54300 Workers' Comp Medical	22,922	30,613	40,000	25,000	-15,000
54400 Legal Liabilities	0	31,133	37,360	44,832	7,472
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	617,588	602,238	617,603	705,701	88,098
Total Current Chgs & Oblig	640,510	663,984	694,963	775,533	80,570

Equipment	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	50,673	26,705	38,294	109,421	71,127
55600 Office Furniture & Equipment	0	4,858	9,240	2,860	-6,380
55900 Misc Equipment	21,994	84,506	12,509	3,366	-9,143
Total Equipment	72,667	116,069	60,043	115,647	55,604

Other	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	13,032,270	13,602,171	14,281,432	14,456,703	175,271

Department Personnel

Title	Union Code	Grade	Position	FY07 Salary
Commissioner	CDH		1	113,384
Assistant Director Operations	EXM	12	1	100,045
Pr Admin Asst	EXM	12	1	100,045
Assistant Build Commissioner	EXM	10	1	100,045
Assistant Commissioner (H&E)	EXM	10	1	64,928
Executive Asst (P&Z)	EXM	10	1	84,853
Executive Asst (ISD-Health)	EXM	9	1	83,941
Executive Asst (ISD-Rodent)	EXM	9	1	83,941
Executive Asst (W&M)	EXM	9	1	83,941
Prin Admin Assistant	EXM	8	1	78,143
Executive Assistant	EXM	2	1	96,395
Board Member	EXO		7	109,500
Board Members (Examiners)	EXO		3	31,286
Member Board of Review	EXO		1	15,643
Sub Board Member	EXO		5	78,214
Chief Building Inspector	AFF	18A	2	99,593
Code Enforcement Off (Supv/PM)	AFL	17A	1	60,495
Wire Inspector	FEW	17	9	499,816
Building Inspector	AFF	16A	20	1,026,078
Code Enforcement Off (Sr/PM)	AFL	16A	2	88,820
Environ Sanitation Insp	AFB	16A	2	112,203
Environ Sanitation Insp	AFF	16A	16	837,086
Housing Inspector	OPE	16A	25	1,283,022
Legal Assistant	AFF	16	1	53,316
Plumbing & Gasfitting Insp	AFF	16A	6	319,147
Plumbing Inspector	AFF	16A	1	55,971
Sr Legal Asst-ISD	AFF	16	3	159,947
Admin Assistant	SU4	15	1	49,467
Code Enforcement Insp	AFF	15A	2	102,670
Community Liaison	AFF	15	1	41,575
Deputy Sealer	AFF	15A	6	308,823
Health Inspector	AFF	15A	15	761,062
Legal Assistant	AFF	15	1	44,386
Administrative Secretary	AFF	14	1	32,856
Chief Building Admin Clerk	AFF	14	2	87,644
Code Enforcement Off	AFF	14A	1	34,470
Code Enforcement Off	AFL	14A	12	518,350
Head Clerk	AFF	12	14	509,981
Director of Buildings & Struct	SE1	10	1	90,815
Reproduction Equip Operator ISD	AFF	10	1	36,018
Senior Cashier	AFF	10	1	32,642
Assoc Inspection Engineer	SE1	9	9	702,466
Executive Asst (ISD-Housing)	SE1	9	1	75,904
Principal Clerk	AFF	9	1	34,633
Principal Clerk Typist	AFF	9	21	636,137
Chief Housing Code Enforcement	SE1	8	1	78,143
Director-Plumb & Gas Insp	SE1	8	1	78,143
Pr Compliance Monitor	SE1	8	1	78,143
Prin Admin Assistant	SE1	8	4	276,218
Principal Legal Assistant	SE1	8	1	78,143
Sr Data Proc System Analyst	SE1	8	1	78,143
Supervisor Elec Insp	SE1	8	1	74,926
Supv of Building Insp	SE1	8	1	78,143
Assistant Director Hous Inspection	SE1	7	3	201,941
Prin Health Inspector	SE1	7	4	286,725
Admin Assistant (Legal ISD)	SE1	6	1	65,044
Data Proc System Analyst	SE1	6	1	49,840
Senior Admin Analyst	SE1	6	1	65,044
Sr Personnel Officer	SE1	6	1	65,044
Management Analyst	SE1	5	1	59,675
Sr Admin Assistant	SE1	5	4	238,702
Supervisor Accounting	SE1	5	1	57,699
Data Processing Coordinator	SE1	4	1	36,336
Administrative Secretary	SE1	3	6	292,604
Total			***241***	***12,158,359***

Adjustments	
Differential Payments	546
Other	95,467
Chargebacks	0
Salary Savings	-500,000
FY07 Total Request	***11,754,372***

External Funds History

Personnel Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
51000 Permanent Employees	0	0	0	0	0
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	2,903	0	25,000	20,000	-5,000
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	0	0
51500 Pension & Annunity	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	0	0	0	0	0
Total Personnel Services	2,903	0	25,000	20,000	-5,000
Contractual Services	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	3,374	1,205	3,432	7,355	3,923
52900 Contracted Services	310	1,606	2,127	2,127	0
Total Contractual Services	3,684	2,811	5,559	9,482	3,923
Supplies & Materials	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
53000 Auto Energy Supplies	0	20	20	20	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	60	60	60	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	1,949	750	16,000	16,000	0
Total Supplies & Materials	1,949	830	16,080	16,080	0
Current Chgs & Oblig	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	1,365	1,363	1,493	1,493	0
Total Current Chgs & Oblig	1,365	1,363	1,493	1,493	0
Equipment	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	3,806	0	0	0	0
Total Equipment	3,806	0	0	0	0
Other	FY04 Expenditure	FY05 Expenditure	FY06 Appropriation	FY07 Recommended	Inc/Dec 06 vs 07
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	13,707	5,004	48,132	47,055	-1,077

Program 1. Commissioner's Office

William J. Good III, Commissioner Organization: 260100

Program Description

The Commissioner's Office is responsible for overseeing daily departmental operations and coordinating the activities of the various regulatory divisions of the Inspectional Services Department. The Commissioner's Office coordinates policy and planning functions and disseminates information to the public in an understandable and timely manner. In addition, the Commissioner's Office coordinates ISD's efforts to develop and implement standards of performance for employees supported by professional development and training programs.

Program Objectives

- To educate the public and business community about the assistance and means available to keep their business and residential properties in compliance with applicable regulations.

Selected Service Indicators	*Actual '04*	*Actual '05*	*Approp '06*	*Budget '07*
Quota	4	6	6	5
Personnel Services	618,200	619,200	477,195	409,881
Non Personnel	223,909	241,183	191,323	216,112
Total	***842,108***	***860,383***	***668,519***	***625,993***

Program 2. Administration & Finance

Richard Kanaskie, Deputy Commissioner Organization: 260200

Program Description

The Administration and Finance program provides fiscal oversight for the responsible management of the department's operating budget. The program oversees all financial transactions including procurement, accounts receivable, accounts payable, service orders, labor contracts, debit and credit transfers, refunds, and vendor invoices. The Administration and Finance program provides direction and supervision for human resources, labor relations, payroll, training, information technology, asset management, fleet management and maintenance functions, and the Board of Appeals administrative support staff. Administration and finance staff are working with other city departments to transition to a web-based automated permitting and inspection system. The constituent services unit provides an essential link between ISD and Boston's neighborhoods, focused on problem solving. The constituent services unit facilitates departmental responses to citizen complaints and requests for service.

Program Objectives

- Respond to constituent non-emergency requests for information within 48 hours.
- Process and transmit Board of Appeal decisions within 15 days of approval by the full board.

Program Outcomes	*Actual '04*	*Actual '05*	*Projected '06*	*PLOS '07*
% of BOA decisions processed and transmitted within 15 working days of approval	100%	100%	100%	100%
% constituent non-emergency requests answered within 48 hours	100%	100%	100%	100%

Selected Service Indicators	*Actual '04*	*Actual '05*	*Approp '06*	*Budget '07*
Quota	40	41	38	39
Personnel Services	1,013,837	1,099,703	1,251,670	1,286,940
Non Personnel	1,115,369	1,158,526	1,080,575	1,211,409
Total	***2,129,207***	***2,258,229***	***2,332,244***	***2,498,350***
Board of Appeal decisions made	1,153	1,133	1,150	1,150
Board of Appeal decisions transmitted within 15 days	1,153	1,133	1,150	1,150
Total constituent non-emergency requests	4,981	5,380	5,500	5,500
Constituent non-emergency requests answered within 48 hours	4,981	5,380	5,500	5,500

Program 3. Buildings & Structures

Gary P. Moccia, Manager Organization: 260300

Program Description

The Inspector of Buildings oversees all building permit application processing, plans and zoning reviews, field inspections, and investigative and regulatory enforcement activities administered by the department. The Buildings and Structures management staff issues building permits for repairs and installations, certificates of occupancy, and building licenses. Building inspectors ensure safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning division reviews all building permit applications. The division's building, electrical, and mechanical inspectors inspect all construction and renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy. Educational zoning materials and zoning clinics are made available at 1010 Massachusetts Avenue and neighborhood libraries to assist individuals and businesses.

Program Objectives

- To maintain a 1:1 ratio of Certificates of Inspection (CIs) paid to Certificates of Inspection performed.
- To issue Certificates of Occupancy (COs) within 15 days of final inspection and signoff.
- To maintain a 1:1 ratio of Building & Structure violations written to the number of violations closed plus swear-outs issued.
- To maintain a 1:1 ratio of Building & Structure complaints received to the number of complaints answered and inspection reports generated.
- To issue Fast Track permits within 7 business days of filing.
- Coordinate condemnation hearings and file petitions for appointment of a receivership, seeking court orders requiring the renovation of abandoned properties.
- Maintain a 1:1 ratio of Building, Electrical and Mechanical (BE&M) inspections performed to BE&M permits issued.

Program Outcomes	*Actual '04*	*Actual '05*	*Projected '06*	*PLOS '07*
Condemnation hearings held	215	112	60	60
Petitions filed for appointment of receivership	42	47	50	50
% of Fast Track permits issued within 7 business days of filing		96%	90%	90%
% of final Certificates of Occupancy issued within 15 days			95%	80%

Selected Service Indicators	*Actual '04*	*Actual '05*	*Approp '06*	*Budget '07*
Quota	91	91	89	90
Personnel Services	4,277,987	4,578,403	4,877,145	5,000,249
Non Personnel	315,974	379,107	321,234	353,057
Total	***4,593,961***	***4,957,509***	***5,198,378***	***5,353,306***
BE&M inspections performed	32,370	38,974	42,000	40,000
BE&M permits issued	40,339	41,903	42,000	40,000
Number of Fast Track application received		316	300	300
Number of Fast Track permits issued within 7 business days of filing		303	270	270
Number of Certificates of Occupancy issued within 15 days			900	1,200
Number of Certificates of Inspection performed		2,821	4,000	4,000

Program 4. Field Services

Vacant, Manager Organization: 260400

Program Description

The Field Services program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division's role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division's role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's site cleanliness ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement Police, within the Environmental Services program, is responsible for preserving the cleanliness and environmental safety of the City. The Weights and Measures Division is charged with protecting consumers by ensuring accuracy in retail establishment pricing and proper readings on gas pumps, taxi meters, scales and fuel truck meters.

Program Objectives

- Administer the City of Boston security ordinance for senior and disabled housing developments.
- Clean 125 vacant lots annually as part of the department's Clean It or Lien It Program.
- Use the Housing Code to promote healthy homes by enforcing de-leading laws, holding educational seminars and, upon receiving referrals from the medical community, conducting inspections to address housing code violations that are asthma triggers.
- Conduct compliance inspections annually for auto body and repair shops within the city.
- Respond to Code Enforcement Police cleanliness and environmental safety complaints citywide within 48 hours.
- Inspect businesses annually for price verification compliance.
- Board and secure all reported condemned or abandoned buildings within 24 hours.
- Administer the issuance of Site Cleanliness Licenses annually.
- Administer City of Boston rental re-inspection ordinance to ensure that residents are provided with safe and decent housing units.
- Respond to housing "no heat" complaints within 24 hours.
- Inspect all high-risk food establishments 3 times annually.

Program Outcomes	*Actual '04*	*Actual '05*	*Projected '06*	*PLOS '07*
% of high risk food establishments inspected 3 times annually	100%	100%	100%	100%
% of "no heat" complaints responded to within 24 hours	100%	100%	100%	100%
Pre-rental inspections	1,438	1,939	2,000	2,000
Number of rental inspection certificates issued			1,500	1,500
Number of housing units approved through rental inspection program			4,500	4,000
Number of violations issued for non-compliance with rental ordinance			200	200
Site cleanliness licenses issued	3,088	3,116	2,500	2,500
Condemned/abandoned buildings boarded	74	31	25	25
Businesses inspected for price verification	219	135	165	200
% of code enforcement complaints responded to within 48 hours	100%	100%	100%	100%
Auto body & repair shops inspected	169	211	200	150
Number of lead determination inspections conducted			100	100

Number of attendees at educational seminars on housing topics for landlords and tenants		500	500
% of vacant lots cleaned annually		100%	100%
Number of elderly disabled housing developments with 24-hour security recertified		60	30

Selected Service Indicators	Actual '04	Actual '05	Approp '06	Budget '07
Quota	100	106	106	107
Personnel Services	5,137,685	5,165,233	5,629,984	5,514,651
Non Personnel	329,309	360,814	452,307	464,405
Total	***5,466,994***	***5,526,048***	***6,082,291***	***5,979,055***
Total high risk food establishments	320	308	291	291
Code enforcement complaints received	8,000	7,000	8,000	8,000

External Funds Projects

Weights and Measures Enforcement Fund

Project Mission

The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of the enforcing "item pricing" and weights and measures laws.