

Environment and Energy

- Environment and Energy 229
 - Environment Department 231
 - Environment 237
 - Inspectional Services Dept 243
 - ISD Commissioner's Office 248
 - ISD Administration & Finance 249
 - Buildings & Structures 250
 - Field Services 251

Environment and Energy

James W. Hunt, Chief of Environment and Energy

Cabinet Mission

The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Total Approp '08</i>	<i>Total Budget '09</i>
	Environment Department	1,170,282	1,294,954	1,377,391	1,378,023
	Inspectional Services Dept	13,946,158	14,566,202	15,350,479	15,954,896
	Total	15,116,440	15,861,156	16,727,870	17,332,919

<i>Capital Budget Expenditures</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Estimated '08</i>	<i>Projected '09</i>	
	Environment Department	727,087	143,698	86,515	75,000
	Total	727,087	143,698	86,515	75,000

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Total Approp '08</i>	<i>Total Budget '09</i>
	Environment Department	184,701	130,245	221,725	363,125
	Inspectional Services Dept	42,375	19,865	32,170	10,300
	Total	227,076	150,110	253,895	373,425

Environment Department Operating Budget

Bryan Glascock, Commissioner Appropriation: 303

Department Mission

The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, climate and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

FY09 Performance Strategies

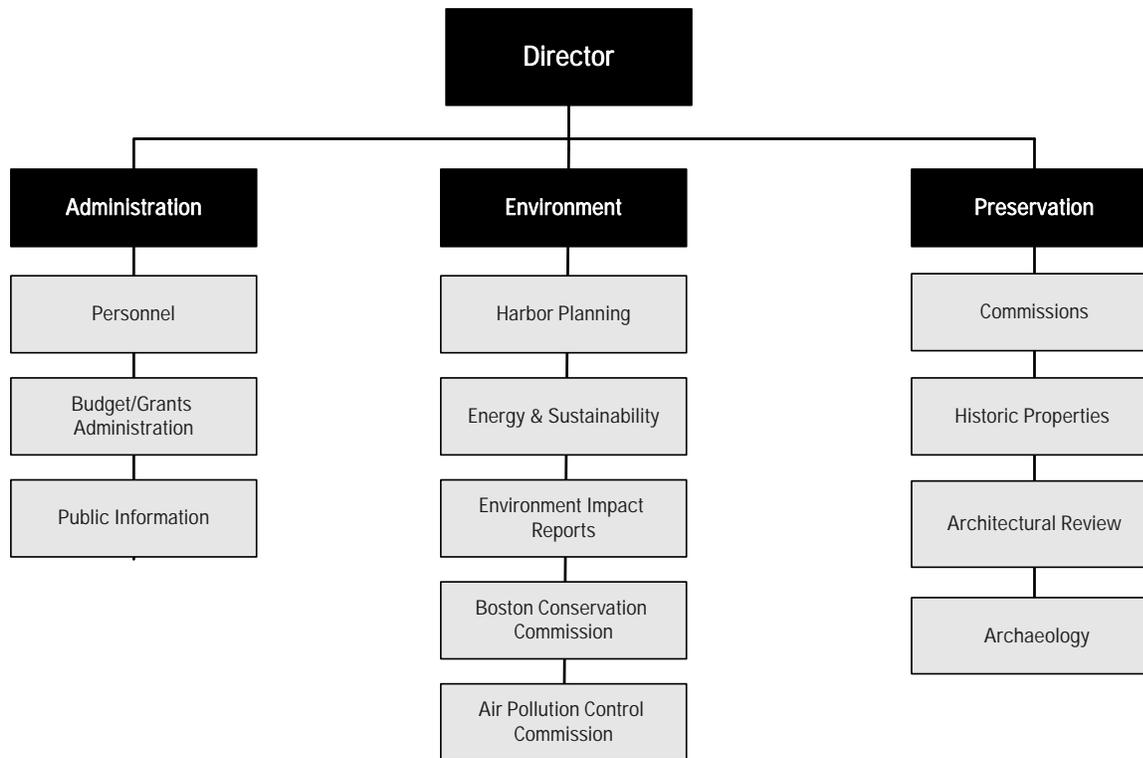
- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution.
- To protect wetlands and water quality through administration of the Massachusetts Wetland Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Total Approp '08</i>	<i>Total Budget '09</i>
	Environment	1,170,282	1,294,954	1,377,391	1,378,023
	Total	1,170,282	1,294,954	1,377,391	1,378,023

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Total Approp '08</i>	<i>Total Budget '09</i>
	Archeological Collection	40,799	39,148	0	0
	Boston Pollution Abatement Fund	50,161	46,116	147,725	215,325
	Ground Water Well System	50,000	0	0	0
	Mass Tech Coll	0	0	0	53,000
	Mayor's Green Bldg Task Force	12,746	190	0	0
	Municipal Waterway	5,000	35,790	50,000	10,000
	National Register Nomination	25,995	9,000	24,000	31,800
	Solar America Initiative	0	0	0	53,000
	Total	184,701	130,244	221,725	363,125

<i>Selected Service Indicators</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Approp '08</i>	<i>Budget '09</i>
Personnel Services	1,061,805	1,078,028	1,163,812	1,152,974
Non Personnel	108,477	216,926	213,579	225,049
Total	1,170,282	1,294,954	1,377,391	1,378,023

Environment Department Operating Budget



Authorizing Statutes

- Archaeology, M.G.L.A. c.9, §§ 26-27c; 1982 Mass. Acts ch. 152.
- Environmental, CBC Ord. § 5-2.1; CBC Ord. § 7-1.1; M.G.L.A. c. 131, § 40.
- Administration, 1982 Mass. Acts ch. 624, §§ 1-10.
- Preservation, 36 CFR 60; M.G.L.A. c. 40C; CBC Ord. § 7-3.1; 1955 Mass. Acts ch. 616, as amended; 1966 Mass. Acts ch. 625, as amended; 1975 Mass. Acts ch. 772.
- Generally, CBC St. 5 §§ 3-5, 9, 100, 102, 104, 113; CBC St. 2 § 752; CBC St. 11 §174; CBC St. 14 § 170; CBC Ord. § 5-2.1; M.G.L.A. c. 41, §§ 82-84.

Description of Services

The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues and sustainability, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust and the Boston Waterways Board.

Department History

<i>Personnel Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
51000 Permanent Employees	1,061,805	1,065,704	1,163,812	1,152,974	-10,838
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	12,324	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	1,061,805	1,078,028	1,163,812	1,152,974	-10,838
<i>Contractual Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
52100 Communications	11,910	11,666	12,410	12,487	77
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	4,324	3,608	1,500	1,500	0
52800 Transportation of Persons	99	870	100	100	0
52900 Contracted Services	83,207	176,054	182,050	192,983	10,933
Total Contractual Services	99,540	192,198	196,060	207,070	11,010
<i>Supplies & Materials</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	7,766	8,739	12,000	12,000	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	852	2,856	1,000	1,000	0
Total Supplies & Materials	8,618	11,595	13,000	13,000	0
<i>Current Chgs & Oblig</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	319	856	780	1,240	460
Total Current Chgs & Oblig	319	856	780	1,240	460
<i>Equipment</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	1,869	3,739	3,739	0
55600 Office Furniture & Equipment	0	1,664	0	0	0
55900 Misc Equipment	0	8,744	0	0	0
Total Equipment	0	12,277	3,739	3,739	0
<i>Other</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	1,170,282	1,294,954	1,377,391	1,378,023	632

Department Personnel

Title	Union Code	Grade	Position	FY09 Salary	Title	Union Code	Grade	Position	FY09 Salary	
Commissioner	CDH	NG	1.00	87,041	Environmental Asst	MYO	06	2.00	112,329	
Chief of Environment & Energy	CDH	NG	1.00	118,324	Administrative_Asst	MYO	06	1.00	56,165	
Receptionist/Secretary	MYG	14	1.00	35,565	Exec_Sec	MYO	06	1.00	56,165	
Dep Administrator	MYO	10	1.00	75,101	Preservation Planner	MYO	06	3.00	138,529	
Exec Assistan (Envn Dept)	MYO	09	1.00	72,804	Archaeologist(EnvrnmntlDept)	MYO	06	1.00	56,165	
Exec_Direct	MYO	09	1.00	61,593	Asst Survey Director	MYO	06	1.00	42,890	
Architect	MYO	09	1.00	57,317	Admin Asst	MYO	05	1.00	44,854	
Sr Planner	MYO	09	1.00	72,804	GrantsAdmin/FinanceSpec	MYO	05	1.00	51,437	
					Total				19	1,139,082
					Adjustments					
					Differential Payments				0	
					Other				28,591	
					Chargebacks				0	
					Salary Savings				-14,699	
					FY09 Total Request				1,152,974	

External Funds History

<i>Personnel Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
51000 Permanent Employees	39,146	31,151	43,725	42,890	-835
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	6,880	6,880
51500 Pension & Annuity	0	2,312	0	3,860	3,860
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	10,373	10,373
51900 Medicare	0	0	0	622	622
Total Personnel Services	39,146	33,463	43,725	64,625	20,900
<i>Contractual Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	0	0	0	5,000	5,000
52900 Contracted Services	145,555	96,781	176,500	292,500	116,000
Total Contractual Services	145,555	96,781	176,500	297,500	121,000
<i>Supplies & Materials</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	500	1,000	500
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	0	0	500	1,000	500
<i>Current Chgs & Oblig</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	0	0	1,000	0	-1,000
Total Current Chgs & Oblig	0	0	1,000	0	-1,000
<i>Equipment</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
<i>Other</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	184,701	130,244	221,725	363,125	141,400

External Funds Personnel

Title	Union Code	Grade	Position	FY09 Salary	Title	Union Code	Grade	Position	FY09 Salary
					Environmental Asst	MYO	06	1.00	42,890
					Total			1	42,890
					Adjustments				
					Differential Payments	0			
					Other	0			
					Chargebacks	0			
					Salary Savings	0			
					FY09 Total Request	42,890			

Program 1. Environment

Bryan Glascock, Manager Organization: 303100

Program Description

The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. The Environment Program works to protect and enhance the air, water and quality of life for Boston's residents, workers and visitors. The Program is focused on implementing the Mayor's commitment to sustainable development, climate protection, and the environment by reviewing environmental impact assessments, issuing permits and providing information and referral services on environmental issues. Through participation in various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Strategies

- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution.
- To protect wetlands and water quality through administration of the Massachusetts Wetland Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

Performance Measures	Actual '06	Actual '07	Projected '08	Target '09
Air quality complaints responded to	54	76	59	58
EIS/Rs comments	115	72	103	80
Noise level complaints responded to	92	101	113	86
Number of attendees at Preservation Commission public hearings			1,807	1,800
Number of project reviews for historic properties	2,071	1,988	867	1,000
Number of wetlands and water quality public hearings			37	22

Selected Service Indicators	Actual '06	Actual '07	Approp '08	Budget '09
Personnel Services	1,061,805	1,078,028	1,163,812	1,152,974
Non Personnel	108,477	216,926	213,579	225,049
Total	1,170,282	1,294,954	1,377,391	1,378,023

External Funds Projects

Archeological Collection Grant

Project Mission

This one time grant from the Massachusetts Historical Commission (MHC) supports the implementation of collections and management policy and database. The project assists staff from the University of Massachusetts Boston in completing targeted collections housed at the Boston Landmarks Commission.

Boston Pollution Abatement Fund

Project Mission

The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310CMR 7.33 and the Federal Clean Air Act. The fund provides grants for pollution abatements, vehicle retrofits, and air pollution research.

Groundwater/Well System

Project Mission

This project pays for the installation of groundwater monitoring wells in various areas of the City of Boston.

Massachusetts Technology Collaborative

Project Mission

This is a one year award from the Massachusetts Technology Collaborative to provide a portion of the required "non-federal cost share" in the Solar America Initiative.

Mayor's Green Building Task Force

Project Mission

The Mayor's Green Building Task Force was funded by Massachusetts Technology Collaborative. This program assisted Boston in becoming a leader of greenbuilding and development. Through focused discussions of market forces, public policy, and industry practice, the task force recommended strategies and actions to promote green building and development.

Municipal Waterways Account

Project Mission

This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.

National Register Nomination

Project Mission

The National Register Nomination is an annual grant from the Massachusetts Historical Commission. This survey and planning grant allows the Boston Landmarks Commission to support the third and final phase of a comprehensive survey of cultural resources in the Beacon Hill neighborhood of the City of Boston.

Project Mission

This is a two-year award from the U.S Department of Energy to maximize solar technology's role in the City's sustainable development, educational and emergency preparedness policies, resulting in the installation of solar technology on all feasible and appropriate locations throughout the city of Boston.

Environment Department Capital Budget

Overview

Over the past several years, the city has authorized funds to clean up and conserve open-space and water resources. The FY09 Capital Plan maintains an on-going program to acquire critical pieces of property for the Urban Wilds program as the need arises.

<i>Capital Budget Expenditures</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Estimated '08</i>	<i>Total Projected '09</i>
<i>Total Department</i>	<i>727,087</i>	<i>143,698</i>	<i>86,515</i>	<i>75,000</i>

Environment Department Project Profiles

OPEN SPACE ACQUISITION

Project Mission

Funding program for open space acquisition including the East Boston Greenway.

Managing Department, Parks and Recreation Department **Status**, To Be Scheduled

Location, Citywide

Authorizations

Source	Existing	FY09	Future	Non Capital Fund	Total
City Capital	1,000,000	0	500,000	0	1,500,000
Grants/Other	0	0	0	0	0
Total	1,000,000	0	500,000	0	1,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/07	FY08	FY09	FY10-13	Total
City Capital	622,281	75,000	75,000	727,719	1,500,000
Grants/Other	0	0	0	0	0
Total	622,281	75,000	75,000	727,719	1,500,000

Inspectional Services Dept Operating Budget

William J. Good III, Commissioner Appropriation: 260

Department Mission

The mission of the Inspectional Services Department (ISD) is to serve the public by protecting the health, safety, and environmental stability of Boston's business and residential communities. To this end, ISD effectively administers and consistently enforces building, housing, and environmental regulations within the City of Boston. The department will continue to use its resources to protect and improve the quality of life in Boston's neighborhoods by providing public information, education, and emergency services.

FY09 Performance Strategies

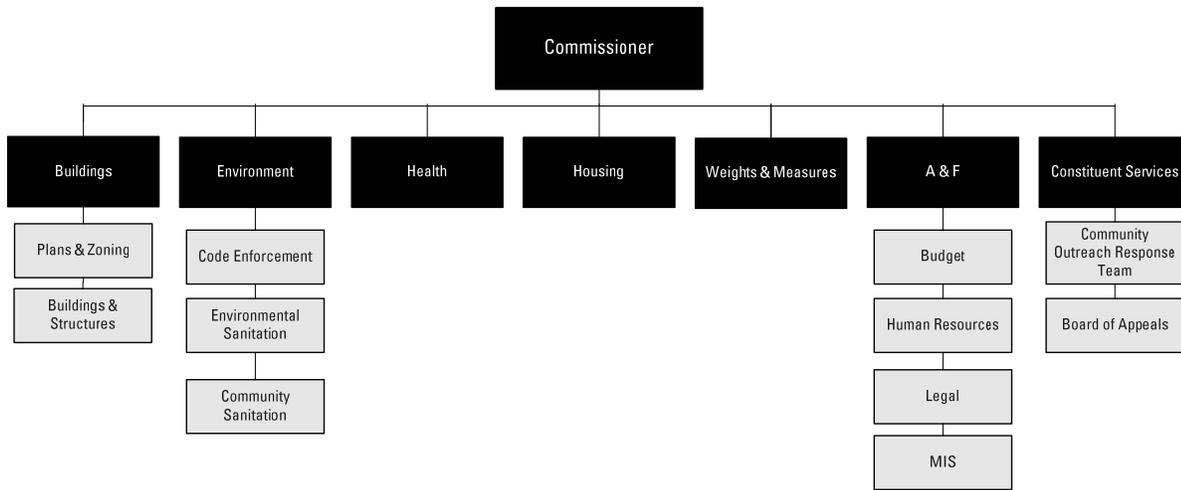
- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To improve responsiveness to constituent requests.
- To inspect all food establishments; swimming pool, massage and bath facilities; recreational camps for children; and funeral home establishments, on a routine and complaint basis.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Total Approp '08</i>	<i>Total Budget '09</i>
	Commissioner's Office	715,864	789,322	598,484	712,329
	Administration & Finance	2,319,990	2,518,791	3,340,401	3,548,067
	Buildings & Structures	5,145,707	5,281,347	5,027,510	5,115,188
	Field Services	5,764,597	5,976,742	6,384,084	6,579,312
	Total	13,946,158	14,566,202	15,350,479	15,954,896

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '06</i>	<i>Total Actual '07</i>	<i>Total Approp '08</i>	<i>Total Budget '09</i>
	Weights & Measures	42,375	19,865	32,170	10,300
	Total	42,375	19,865	32,170	10,300

<i>Selected Service Indicators</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Approp '08</i>	<i>Budget '09</i>
Personnel Services	11,785,247	12,188,078	12,855,073	13,346,263
Non Personnel	2,160,911	2,378,124	2,495,406	2,608,633
Total	13,946,158	14,566,202	15,350,479	15,954,896

Inspectional Services Dept Operating Budget



Authorizing Statutes

- Establishment, CBC Ord. §§ 9-9.1, 9-9.5-9-9.7.
- Building & Structural Regulation; Swimming Pool; Elderly/Handicapped, State Building Code, 780 CMR; CBC St. 9 § 207; CBC Ord. § 9-9.10; CBC Ord. §§ 9-9.11.1-9-9.11.6.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures; Transient Vendors & Hawkers; Inspection & Sale of Food, Drugs, Various Articles, 1817 Mass. Acts ch. 50, §§ 1-6; CBC St.9 § 10; CBC Ord. § 9-2.1; M.G.L.A. cc. 6, 94, 101; M.G.L.A. c. 98, § 56.
- Rodent Control, State Sanitary Code, 105 CMR 550.
- Board of Appeals, CBC St. 9 §§ 150-152; CBC Ord. §§ 9-4.1-9-4.2, 9-9.5.
- Board of Examiners, CBC St.9 §§ 150-152; CBC Ord. §§ 9-8.1-9-8.2, 9-9.5.

Description of Services

The Inspectional Services Department provides a broad range of regulatory services that include the inspection of buildings for compliance with building and public safety regulations, general housing inspections, and retail food establishment inspections for compliance with public health regulations. ISD coordinates and assists with building board-ups, hazardous waste removal, and short-term make-safe repair activities when serious incidents such as fires and building collapse occur. In addition, ISD collaborates with other public safety, human service, and law enforcement agencies to investigate and prosecute fraudulent contractors, environmental violators, and others that harm the quality of life in Boston's neighborhoods. ISD holds public information programs about its services and activities.

Department History

<i>Personnel Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
51000 Permanent Employees	11,159,962	11,661,018	12,414,873	12,895,263	480,390
51100 Emergency Employees	9,992	32,471	0	0	0
51200 Overtime	493,146	411,559	360,200	371,000	10,800
51600 Unemployment Compensation	38,338	19,131	20,000	20,000	0
51700 Workers' Compensation	83,809	63,899	60,000	60,000	0
Total Personnel Services	11,785,247	12,188,078	12,855,073	13,346,263	491,190
<i>Contractual Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
52100 Communications	148,971	230,586	151,659	150,793	-866
52200 Utilities	72,757	97,348	82,026	84,936	2,910
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	5,268	4,000	10,000	5,000	-5,000
52600 Repairs Buildings & Structures	221,257	251,130	257,027	264,738	7,711
52700 Repairs & Service of Equipment	116,919	97,459	124,254	124,785	531
52800 Transportation of Persons	241,623	247,941	260,044	271,000	10,956
52900 Contracted Services	359,488	346,695	356,970	362,618	5,648
Total Contractual Services	1,166,283	1,275,159	1,241,980	1,263,870	21,890
<i>Supplies & Materials</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
53000 Auto Energy Supplies	42,822	41,398	42,104	67,844	25,740
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med. Dental, & Hosp Supply	0	0	1,500	1,500	0
53600 Office Supplies and Materials	72,074	73,724	74,000	80,000	6,000
53700 Clothing Allowance	1,950	2,250	2,400	2,400	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	56,170	47,270	59,355	60,910	1,555
Total Supplies & Materials	173,016	164,642	179,359	212,654	33,295
<i>Current Chgs & Oblig</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
54300 Workers' Comp Medical	25,908	50,143	25,000	25,000	0
54400 Legal Liabilities	14,965	10,816	53,798	60,227	6,429
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	609,106	781,804	718,219	748,873	30,654
Total Current Chgs & Oblig	649,979	842,763	797,017	834,100	37,083
<i>Equipment</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	29,774	78,520	267,310	295,009	27,699
55600 Office Furniture & Equipment	9,199	5,046	6,560	3,000	-3,560
55900 Misc Equipment	132,660	11,994	3,180	0	-3,180
Total Equipment	171,633	95,560	277,050	298,009	20,959
<i>Other</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	13,946,158	14,566,202	15,350,479	15,954,896	604,417

Department Personnel

Title	Union Code	Grade	Position	FY09 Salary	Title	Union Code	Grade	Position	FY09 Salary	
Commissioner (Ins)	CDH	NG	1.00	117,920	Dir Bldg & Structure Div	SE1	10	1.00	97,950	
Member-Bd Of Review	EXO	NG	1.00	15,643	Sr Cashier	AFF	10	1.00	38,033	
Board Member Appeals	EXO	NG	7.00	109,500	Asst Corp Counsel V	EXM	10	1.00	67,184	
Sub Board Member	EXO	NG	5.00	78,214	Exec Asst (AC.Isd/Rodent)	EXM	10	1.00	90,548	
Board Members (Examiners)	EXO	NG	3.00	31,286	Exec Asst (AC.Isd/Housing)	SE1	10	1.00	89,889	
Chief Deputy Sealer Wts & Msrs	AFF	18A	1.00	73,430	Exec Asst (AC.Isd/Health)	EXM	10	1.00	90,548	
Chief Bldg Inspector	AFF	18A	2.00	141,735	Exec Asst (AC.ISD/Weights&Meas)	EXM	10	1.00	90,548	
Code Enforce Offcr(Supvpm)	AFL	17A	1.00	65,366	Exec Asst (AC.Isd/Plans&Zone)	EXM	10	1.00	97,950	
Wire Inspector	FEW	17	9.00	568,631	Assoc Inspection Eng Fire-Serv	SE1	10	1.00	97,950	
Code Enforce Inspector(Isd)	AFF	15A	2.00	122,031	Prin Clerk	AFF	09	1.00	37,295	
Code Enforce Offcr(Sr Prmgt)	AFL	16A	2.00	102,971	Prin Clerk & Typist	AFF	09	22.00	674,538	
Dep Sealer(Wts & Msrs)	AFF	16A	5.00	305,421	Assoc Inspec Engineer(Isd)	SE1	09	8.00	703,909	
Plumbing Inspector	AFF	16A	1.00	60,494	Sr Data Proc Sys Analyst	SE1	08	1.00	84,305	
Plumbing And Gasfitting Insp.	AFF	16A	6.00	352,814	Supv of Building Inspection	SE1	08	1.00	84,305	
Housing Inspector	OPE	16A	25.00	1,372,044	Sup of Plumbing & Gas Insp.	SE1	08	1.00	84,305	
Building Inspector	AFF	16A	20.00	1,090,911	Supv-Electrical Inspection	SE1	08	1.00	84,305	
Envrnmntl Sanitation Insp(H&H)	AFB	16A	2.00	121,249	Supv Permitting&Building Admin	SE1	08	1.00	84,305	
Envrnmntl Sanitation Insp(H&H)	AFF	16A	16.00	915,554	Chief-Housing Code Enforcement	SE1	08	1.00	84,305	
Legal Asst (ISD)	AFF	16	1.00	57,414	Prin Legal Asst	SE1	08	1.00	84,305	
Sr Legal Asst (Isd)	AFF	16	3.00	172,242	Prin_Admin_Assistant	SE1	08	5.00	415,198	
Health Inspector	AFF	15A	15.00	827,236	Prin AdminAsst	EXM	08	1.00	84,304	
Legal Asst	AFF	15	1.00	51,709	Asst Dir Housing Inspection	SE1	07	3.00	224,344	
Community Liaison (ISD)	AFF	15	1.00	47,020	Prin Health Inspector	SE1	07	4.00	309,383	
Code Enforce Offcr(Prmgmt&Car)	AFL	14A	13.00	596,208	DP Sys Anl	SE1	06	1.00	59,027	
Admin Secretary	AFF	14	1.00	38,275	Sr Personnel Off	SE1	06	1.00	70,198	
Chief Bldg Admin Clerk	AFF	14	2.00	94,381	Admin Asst(Law-GeneralSvcs)	SE1	06	1.00	48,050	
Hd Clk	AFF	12	17.00	651,039	Sr Adm Anl	SE1	06	1.00	70,198	
Asst Bldg Commissioner	EXM	12	1.00	107,890	Supv-Accounting(Isd)	SE1	05	1.00	64,417	
Asst Dir Of Operations	EXM	12	1.00	107,890	Sr_Adm_Asst	SE1	05	4.00	257,668	
Prin Admin Asst (Isd)	EXM	12	1.00	107,890	Management Analyst (InspSvc)	SE1	05	1.00	64,417	
Exec Asst (ISD)	EXM	11	1.00	103,959	DataProcCoordinator	SE1	04	1.00	39,284	
Reproduction Equip Oper (Isd)	AFF	10	1.00	38,786	AdminSecretary(ISD)	SE1	03	6.00	310,285	
					Total				245	13,430,399
					Adjustments					
					Differential Payments				1,365	
					Other				152,300	
					Chargebacks				0	
					Salary Savings				-688,800	
					FY09 Total Request				12,895,264	

External Funds History

<i>Personnel Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
51000 Permanent Employees	0	0	0	0	0
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	22,503	8,873	15,950	0	-15,950
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	0	0
51500 Pension & Annuity	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	0	0	0	0	0
Total Personnel Services	22,503	8,873	15,950	0	-15,950
<i>Contractual Services</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	2,482	4,542	6,000	4,900	-1,100
52900 Contracted Services	1,318	1,656	2,600	500	-2,100
Total Contractual Services	3,800	6,198	8,600	5,400	-3,200
<i>Supplies & Materials</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	0	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	14,927	3,569	7,000	3,600	-3,400
Total Supplies & Materials	14,927	3,569	7,000	3,600	-3,400
<i>Current Chgs & Oblig</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	1,145	1,225	620	1,300	680
Total Current Chgs & Oblig	1,145	1,225	620	1,300	680
<i>Equipment</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
<i>Other</i>	FY06 Expenditure	FY07 Expenditure	FY08 Appropriation	FY09 Adopted	Inc/Dec 08 vs 09
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	42,375	19,865	32,170	10,300	-21,870

Program 1. Commissioner's Office

William J. Good III, Commissioner Organization: 260100

Program Description

The Commissioner's Office is responsible for overseeing daily departmental operations and coordinating the activities of the various regulatory divisions of the Inspectional Services Department. The Commissioner's Office coordinates policy and planning functions and disseminates information to the public in an understandable and timely manner. In addition, the Commissioner's Office coordinates ISD's efforts to develop and implement standards of performance for employees supported by professional development and training programs.

<i>Selected Service Indicators</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Approp '08</i>	<i>Budget '09</i>
Personnel Services	501,174	487,008	331,771	412,456
Non Personnel	214,690	302,314	266,713	299,873
<i>Total</i>	<i>715,864</i>	<i>789,322</i>	<i>598,484</i>	<i>712,329</i>

Program 2. Administration & Finance

Richard Kanaskie, Deputy Commissioner Organization: 260200

Program Description

The Administration and Finance program provides fiscal oversight for the responsible management of the department's operating budget. The program oversees all financial transactions including procurement, accounts receivable, accounts payable, service orders, labor contracts, debit and credit transfers, refunds, and vendor invoices. The Administration and Finance program provides direction and supervision for human resources, labor relations, payroll, training, information technology, asset management, fleet management and maintenance functions, and the Board of Appeals administrative support staff. Administration and finance staff are working with other city departments to transition to a web-based automated permitting and inspection system. The constituent services unit provides an essential link between ISD and Boston's neighborhoods, focused on problem solving. The constituent services unit facilitates departmental responses to citizen complaints and requests for service.

Program Strategies

- To hear Zoning Board of Appeal cases in a timely manner.
- To improve responsiveness to constituent requests.

<i>Performance Measures</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Projected '08</i>	<i>Target '09</i>
% constituent non-emergency requests answered within 2 business days	100%	100%	100%	100%
Hearings scheduled between 60-90 days from receipt of completed application			451	300
Total constituent non-emergency requests	6,146	7,298	5,898	6,000

<i>Selected Service Indicators</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Approp '08</i>	<i>Budget '09</i>
Personnel Services	1,191,928	1,209,645	2,107,744	2,222,088
Non Personnel	1,128,062	1,309,146	1,232,657	1,325,979
Total	2,319,990	2,518,791	3,340,401	3,548,067

Program 3. Buildings & Structures

Gary P. Moccia, Manager Organization: 260300

Program Description

The Inspector of Buildings oversees all building permit application processing, plans and zoning reviews, field inspections, and investigative and regulatory enforcement activities administered by the department. The Buildings and Structures management staff issues building permits for repairs and installations, certificates of occupancy, and building licenses. Building inspectors ensure safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning division reviews all building permit applications. The division's building, electrical, and mechanical inspectors inspect all construction and renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy. Educational zoning materials and zoning clinics are made available at 1010 Massachusetts Avenue and neighborhood libraries to assist individuals and businesses.

Program Strategies

- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To issue Certificates of Occupancy within 15 days of application.
- To process Buildings and Structures violations in an efficient manner.

Performance Measures	Actual '06	Actual '07	Projected '08	Target '09
% of final Certificates of Occupancy issued within 15 days	47%	53%	53%	54%
Building, Electrical, and Mechanical inspections performed	42,516	41,861	42,056	42,000
Building, Electrical, and Mechanical permits issued	41,998	38,937	39,177	42,000
Certificates of Occupancy issued within 15 days	863	919	837	860
Certificates of Occupancy requested	1,848	1,749	1,568	1,600
Violations written	1,384	1,701	1,533	1,500

Selected Service Indicators	Actual '06	Actual '07	Approp '08	Budget '09
Personnel Services	4,846,152	4,950,916	4,607,472	4,742,394
Non Personnel	299,555	330,431	420,038	372,794
Total	5,145,707	5,281,347	5,027,510	5,115,188

Program 4. Field Services

William J. Good III, Manager Organization: 260400

Program Description

The Field Services program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division's role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division's role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's site cleanliness ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement Police, within the Environmental Services program, is responsible for preserving the cleanliness and environmental safety of the City. The Weights and Measures Division is charged with protecting consumers by ensuring accuracy in retail establishment pricing and proper readings on gas pumps, taxi meters, scales and fuel truck meters.

Program Strategies

- To conduct compliance inspections annually for auto body and repair shops.
- To inspect all food establishments; swimming pool, massage and bath facilities; recreational camps for children; and funeral home establishments, on a routine and complaint basis.
- To respond to cleanliness and environmental safety complaints within 48 hours.
- To respond to housing "no heat" complaints within 24 hours.

<i>Performance Measures</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Projected '08</i>	<i>Target '09</i>
% of "no heat" complaints responded to within 24 hours	100%	100%	100%	100%
% of code enforcement complaints responded to within 48 hours	100%	100%	100%	100%
% of urgent-risk food establishments inspected 3 times annually	100%	100%	100%	100%
Auto body and repair shops inspected	285	280	258	574
Code enforcement complaints received	8,482	9,096	9,471	9,000
Code violation notices issued	36,832	46,756	44,446	45,000

<i>Selected Service Indicators</i>	<i>Actual '06</i>	<i>Actual '07</i>	<i>Approp '08</i>	<i>Budget '09</i>
Personnel Services	5,245,993	5,540,509	5,808,086	5,969,325
Non Personnel	518,604	436,233	575,998	609,987
Total	5,764,597	5,976,742	6,384,084	6,579,312

External Funds Projects

Weights and Measures Enforcement Fund

Project Mission

The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of the enforcing "item pricing" and weights and measures laws.