

Guidelines by the Boston Transportation Department for use by the Zoning Board of Appeal

2. Service and Loading

A. Curbside

Boston Transportation Department Approval – Loading Zones

Curbside truck loading zones are only for the active loading and unloading of commercial vehicles and can only be approved and permitted by the Boston Transportation Department.

If a use requires designated curbside loading, a letter of approval must be received from the Boston Transportation Department.

B. Internal

Onsite Service/Loading Requirements

Any project subject to or electing to comply with Article 80 Large or Small Project Review should accommodate associated service/loading activity onsite.

Any project seeking to accommodate off-curb loading must submit to the Boston Transportation Department for approval a loading management plan that includes, but is not limited to:

- Facilities that have bays, maneuvering areas and appropriate means of vehicular access and egress to and from a street.
- Facilities designed to not constitute a nuisance or a hazard or an unreasonable impediment to traffic.
- Loading bays that are located entirely on the site that are no less than fourteen (14) feet in width, twenty-five (25) feet in length, and fourteen (14) feet in height, exclusive of maneuvering areas and access drives. (Note: These dimensions are minimums. Actual dimensions will be determined by the Boston Transportation Department in concert with proposed land use, design vehicles, loading operations, etc. as detailed by the proponent's plans.)