Office of Emergency Management Presentation Request Form

MAYOR'S OFFICE OF EMERGENCY MANAGEMENT
THOMAS M. MENINO
MAYOR

The Office of Emergency Management makes every attempt to accommodate presentation requests received with at least 30 days of notice. If you have additional questions, please contact the Director of External Affairs at 617-635-1400 or oem@cityofboston.gov.

Organization	
Mailing Address	
Website	
Point of Contact	
Position/Title	
Phone Number	
E-mail Address	

Event Type	Event Date	Event Time
Community Fair/Festival		
Event Location		
Event Title and Description		
Audience Description		

Deadline for Acceptance	Event Duration	Number of Expected Attendees

Accommodations Provided by the Hosting Organization (select all that apply)	Additional Languages: Please specify if the audience will need presentation materials in languages other than English
Table & Chairs Canopy or Shade (outdoor events) Parking Loading/Unloading Assistance Audio Visual Equipment	

Submit by Email Print Form Reset Form