

LICENSING BOARD FOR THE CITY OF BOSTON
Room 809, City Hall, Boston, MA 02201

Date _____

AFFIDAVIT OF NOTICE TO ABUTTERS AND OTHERS

To the Licensing Board
For the City of Boston:

I, _____, hereby certify that the following is a true list of the persons shown upon the Assessor's most recent valuation list as the owners of the property abutting the proposed location for a pool table license at _____.

And that the following schools, churches or hospitals are located within a radius of five hundred (500) feet from said proposed location:

If there are none, please so state _____.

I also certify that notice of this application/petition concerning an alcoholic beverages license was given to the above by mailing to each of them within three days after publication of the same, a copy of the advertisement of said application/petition, a copy of which advertisement is attached below. Also attached are the registered receipts/return registered receipts bearing signatures of persons receiving said notice.

Signed and subscribed to under the pains and penalties of perjury this (date) _____ day of (month) _____, (year)_____.

Signature: _____.

Printed: _____.
(authorized individual, manager or corporate officer)

Notary Public _____.

My Commission expires _____.

INSTRUCTIONS FOR NOTIFICATION TO ABUTTERS

1. Go to the Engineering Office in the Assessing Department to find out which parcels of real estate abut the licensed premises and whether or not there are any schools, churches or hospitals within 500 feet of the premises. The Assessing Department is located in City Hall, Room 301.
2. From the Assessor's most recent list, find out the names and mailing addresses of the abutters and others.
3. List the abutters and others on the "AFFIDAVIT OF NOTICE TO ABUTTERS AND OTHERS" form.
4. When the legal notice is published, the newspaper will mail several copies of the advertisement to you. Upon receipt of these "tear slips" you should send one by certified mail return receipt requested to each of the persons or organizations listed.
5. Bring the completed "AFFIDAVIT OF NOTICE TO ABUTTERS AND OTHERS" form to the hearing along with the post office receipts and the return receipts which are mailed back to you.