

# BOSTON

Thomas M. Menino, Mayor

Dear 2011 Athletic Facilities Permit Holder:

The 2012 Athletic Facilities Permit Application is enclosed. Please complete the application and submit by February 1, 2012 to ensure timely processing. Permits will be issued 10 business days prior to the requested starting date.

The demand for field space is greater than what is available. We do our best to accommodate everyone's requests, so we ask everyone to be realistic and to not request field space that is not needed.

The Parks Department needs your help in keeping fields clean. Please be courteous and get everyone – players, coaches, and spectators – to clean up after games and practices. The less time that Parks Department staff spends on litter pickup means more time for grass cutting, field lining and infield repair. Permit holders with repeated or excessive instances of littering are subject to having their permits revoked.

We are looking forward to a successful 2012, and thank you in advance for your cooperation. Additional copies of the Athletic Facilities Permit are available at [www.cityofboston.gov/parks](http://www.cityofboston.gov/parks). Please call Debby Skinner or me at (617) 961-3054 if you have any questions or require assistance.

Sincerely,



Paul J. McCaffrey, Director  
Permitting Division



**Boston Parks and Recreation Department**

Antonia M. Pollak, Commissioner

1010 Massachusetts Ave., Boston, MA 02118 / Tel.: (617) 635-4505 / Fax: 635-3173



# BOSTON PARKS & RECREATION DEPARTMENT

## 2012 ATHLETIC FACILITIES PERMIT APPLICATION

1010 Massachusetts Avenue, Boston, MA 02118 Telephone: (617) 961-3054 Fax: (617) 635-3227 Web [www.cityofboston.gov/parks](http://www.cityofboston.gov/parks)  
Like us on Facebook

Application Date: \_\_\_\_\_ Neighborhood: \_\_\_\_\_

Park: \_\_\_\_\_ Section/Facility: \_\_\_\_\_

Use additional sheet if necessary

Sport:  Baseball  Basketball  Cricket  Football  Frisbee  Lacrosse  Netball  
 Rugby  Softball  Street Hockey  Soccer Other \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Monday/Time: \_\_\_to\_\_\_  Tuesday/Time: \_\_\_to\_\_\_  Wednesday/Time: \_\_\_to\_\_\_  Thursday/Time: \_\_\_to\_\_\_  
 Friday/Time: \_\_\_to\_\_\_  Saturday/Time: \_\_\_to\_\_\_  Sunday/Time: \_\_\_to\_\_\_

Lights Requested # of Participants: \_\_\_\_\_

### -----APPLICANT INFORMATION-----

Organization/Team: \_\_\_\_\_

Applicant: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #'s Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_ WWW: \_\_\_\_\_

### Two Additional Contacts

Name: \_\_\_\_\_ Phone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_  
Name: \_\_\_\_\_ Phone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_

### Type of Group/Organization

- Boston Resident Youth League  Boston Resident Adult League (attach roster – see reverse side)  
 Boston Public School Team (K-12)  Non-resident, e.g. private school, corporate, business league

*The Boston Parks and Recreation Department is committed to providing clean, green and safe fields. We need your help.*

*Please consider making a tax-deductible donation to the Fund for Parks and Recreation, a 509(a) 2 tax-exempt charitable organization that supports youth activities and park improvements in the City of Boston.*

- Please accept the attached donation of \$\_\_\_\_\_ payable to Fund for Parks and Recreation for sports field maintenance
- Contact me about becoming a Park Partner (long term, park-specific volunteers committed to clean ups, advocacy and crime watches)
- My league would like to organize a park clean up. Please contact me.
- Please contact me about distributing "Don't Trash Your Park, Park Your Trash" anti-litter campaign bumper stickers and posters

**GUIDELINES**

1. Fill out Athletic Facilities Permit Application and mail in.
2. *This application is for sports only.* No admission can be charged; no amplified sound, vending or cooking is allowed with this application. Amplified sound, vending or cooking must be requested by submitting a Boston Parks and Recreation Department Special Event Permit Application.
3. Applications are prioritized as follows – 1) Boston Public Schools; 2) Boston Resident Youth; 3) Boston Resident Adult; and 4) Non Resident, corporate and private schools and by seasonal appropriateness (e.g. baseball and softball – spring/summer, football and soccer – fall). Field space is limited and not every permit request can be accommodated.
4. Deadline for applications: Spring/Summer (April to September) by February 1 - Fall (September to November) by July 1
5. **Payment for lighted facilities is required before a permit will be issued.** 2012 fees are \$25.00 per hour for resident adult leagues, \$100.00 per hour for non-resident, corporate & private schools; and \$60.00 per hour for English High School field. Residency is defined as "the actual principle residence of the individual, where he or she normally eats and sleeps and maintains his or her personal and household effects." In order to be eligible for Resident rates, applicant must submit rosters listing participants and home address. The City of Boston uses the Residential Listing to verify addresses.
6. If the permit is granted, the permit holder will be subject to the Rules and Regulations of the Parks and Recreation Department; City of Boston Code; and Massachusetts General Laws.

**All programs and facilities of the Boston Parks and Recreation Department are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.**

**RULES AND REGULATIONS**

- The City of Boston is not responsible for any accidents or injuries to persons or property resulting from the issuance of this permit. It is recommended that all organizations maintain liability insurance.
- The consumption of, or being under the influence of alcoholic beverages is not permitted on Parks property. Immediate revocation of permit and suspension of permit privileges will result.
- The permit bearer is required to remove or place in the proper receptacles any litter left by participants and/or spectators.
- Motor vehicles are not allowed on Parks Department property, except where specifically permitted. Violators will be towed.
- The City of Boston reserves the right to suspend and/or reschedule assigned events.
- Failure to utilize this permit on the designated date and time will result in revocation of this permit.
- Play is not permitted on fields that are rain soaked or have standing water. Permit holder will be held responsible for repair costs. Fields are closed during state of emergencies. Check [www.cityofboston.gov/parks](http://www.cityofboston.gov/parks) or Parks Department's Face Book page for field closures.
- Permit holder, their participants and spectators must abide by all Boston Parks and Recreation Department Rules and Regulations. Any violations of the aforementioned Rules and Regulations will result in the immediate revocation of permit and suspension of permit privileges.

I agree to remove any litter generated during the time permitted. I further agree that I will be held responsible for the repair, in a manner approved by the Parks Commissioner, of any damage to City property, which may occur during the utilization of this permit. Violation of this agreement will result in revocation of this permit. Intentionally providing false information on this permit application will result in cancellation of application and may hinder future consideration for applications.

I HAVE READ, FULLY UNDERSTAND AND AGREE TO ABIDE BY ALL RULES AND REGULATIONS GOVERNING THE BOSTON PARKS AND RECREATION DEPARTMENT AS WELL AS ANY PROVISIONS SET FORTH ON THIS AGREEMENT OR ATTACHMENT.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
PRINT NAME \_\_\_\_\_

***DID YOU REMEMBER?***

- To fill out application completely and sign.
- To mail in prior to the deadlines - Spring/Summer – February 1; Fall – July 1.