



Commissioner's Bulletin
Inspectional Services Department
Boston, MA

Number: 2011-03
Date: August 18, 2011

Subject: CONSTRUCTION SITE TEMPORARY INFORMATIONAL SIGNAGE

Purpose: The purpose of this Commissioner's Bulletin is to establish guidelines for providing information to the general public regarding activities at or around construction projects which meet the criteria listed below.

Determination:

1.0 Criteria for Signage

- 1.1 Any project which requires excavation for a new structure
- 1.2 Any project which requires excavation for an addition which increases the footprint of the building by more than 50%
- 1.3 Any project for which an extended hours permit may be anticipated
- 1.4 Any projects that will require a BTM or PWD permit for street or sidewalk closing for a period exceeding one (1) week

2.0 Location, Material and Dimensions

- 2.1 The sign shall be located at the sidewalk property line or on the site fence.
- 2.2 Signage may be either exterior grade plywood painted or a banner or other type approved by ISD.
- 2.3 The sign shall be a minimum of 4'.0" x 8'.0", except that signage may be 2'.0 x 4'.0" in residential areas for proposed one and two family dwellings.
- 2.4 The lettering shall be a minimum of 1" high.

3.0 Information Required

- 3.1 Project name
- 3.2 Project address and ISD Building Permit Information
- 3.3 Brief description (number of stories, residential, commercial, etc.)
- 3.4 Developer's name and phone number
- 3.5 Emergency phone (evenings/weekends)
- 3.6 Anticipated completion date

4.0 Posting and Removal

- 4.1 The signage shall be in place a minimum of seven (7) calendar days prior to any demolition, excavation or site preparation (exclusive of test pits or borings) or street or sidewalk closing of any project meeting these criteria.
- 4.2 The signage shall be removed after final sign off of the project.

5.0 Other Public Requirements

- 5.1 Compliance with this bulletin does not constitute compliance with the Massachusetts State Building Code; section 3310.0, Notice of intent (applicable to demolition and/or excavations).

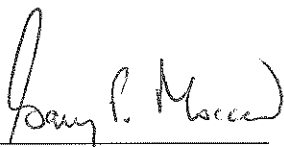
Signed:



William J. Good, III
Commissioner

8-18-2011

Date



Gary P. Moccia
Inspector of Buildings

8/17/11

Date